

राष्ट्रीय सहकारी विकास निगम के नई दिल्ली
स्थित कार्यालय भवन में प्रसाधनो के नवीयन
हेतु निविदा दस्तावेज

**TENDER DOCUMENT FOR
RENOVATION OF TOILETS
AT NCDC, H.O., NEW DELHI**



निविदा की लागत	:	निःशुल्क
Cost of Tender Document	:	Free of Cost

राष्ट्रीय सहकारी विकास निगम
प्लॉट सं. 4, सिरी इंस्टीट्यूशनल एरिया, हाउज खास, नई दिल्ली - 110016
वेबसाइट : <http://ncdc.in>

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
4, Siri Institutional Area,
Hauz Khas, New Delhi- 110 016.
Website: <http://ncdc.in>

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राष्ट्रीय सहकारी विकास निगम (सामान्य प्रशासन विभाग)

संख्या: 9-9/2007 -Genl./458-469)

दिनांक : 17.02.2020

निविदा आमंत्रण सूचना

राष्ट्रीय सहकारी विकास निगम, 4, सिरी इंस्टीट्यूशनल एरिया, हौज खास, नई दिल्ली - 110016 अपने मुख्यालय में पांचवे व छठे तल स्थित प्रसाधनों के नवीयन के कार्य हेतु सीपीडब्ल्यूडी / राज्य पीडब्ल्यूडी / रेलवे / एमईएस / बीएसएनएल / पीएसयू / बैंकिंग संस्थानों आदि के उचित वर्ग के पंजीकृत ठेकेदार / फर्मों से दो बोली सिस्टम पर सीलबंद दर की निविदाएं अनुबंध -III संलग्न अनुसूची में दी गई मात्रा के अनुसूची के अनुसार आमंत्रित करता है।

आवश्यक योग्यता मापदंड :

- क. ठेकेदार / फर्मों को पिछले तीन वित्तीय वर्षों के दौरान कम से कम ₹14.90 लाख का एक कार्य के लिए या कम से कम ₹9.30 लाख के प्रत्येक के दो कार्य के लिए या कम से कम ₹ 7.45 लाख प्रत्येक के तीन कार्य के लिए जो कि इसी प्रकार के हो व केन्द्रीय सरकार / राज्य सरकार, सार्वजनिक क्षेत्र के उपक्रम, स्वायत्त निकाय में होना अनिवार्य है।
- ख. उपरोक्त फर्म का पिछले पांच वर्षों में किसी भी तीन वित्तीय वर्षों के दौरान, हर साल कम से कम ₹80 लाख का वार्षिक वित्तीय कारोबार होना अनिवार्य है (सम्बंधित वित्तीय कागजात जिसमें की वार्षिक टर्नओवर , नफ़ा और नुकसान खाते की पूर्ण जानकारी चार्टर्ड अकाउंटेंट द्वारा सत्यापित कर संलग्नित किया जाना आवश्यक हैं)।
- ग. उचित वर्ग के ठेकेदार / फर्म को सीपीडब्ल्यूडी / राज्य पीडब्ल्यूडी / रेलवे / एमईएस / बीएसएनएल / स्वायत्त निकायों/ पीएसयू / बैंकिंग संस्थानों के साथ पंजीकृत होना अनिवार्य है।
- घ. उपरोक्त फर्म के पास वैध पैन और जीएसटी नंबर होना अनिवार्य है।

निविदा दस्तावेज (गैर हस्तांतरणीय) एनसीडीसी कार्यालय से निःशुल्क में 10.00 बजे से 5.00 बजे तक दिनांक 13.03.2020 तक किसी भी कार्य दिवस पर प्राप्त किया जा सकता है। निविदा दस्तावेज एनसीडीसी वेबसाइट [http // ncdc.in](http://ncdc.in) से डाउनलोड भी किया जा सकता है।

निविदा विधिवत भरी हुई पूर्व अर्हता बोली और मूल्य बोली बयाना राशी के साथ , मुख्य लिफाफे पर कार्य के नाम के साथ राष्ट्रीय सहकारी विकास निगम (एनसीडीसी), प्लॉट संख्या 4, सिरी इंस्टीट्यूशनल एरिया, हौज खास, नई दिल्ली -110016 में दिनांक 13.03.2020 को अपराह्न 3.00 बजे तक अधोहस्ताक्षरी के कार्यालय में प्रस्तुत किया जाना चाहिए। निविदा बोली इसी दिन अपराह्न 3.30 बजे खोली जाएगी। केवल उन कंपनियों की मूल्य बोली खोली जाएगी जिनकी पूर्व अर्हता बोली निविदा दस्तावेज में उल्लेख पात्रता मापदंडों के अनुसार स्वीकार्य होना पाया जाता है। मूल्य बोली खोलने की तारीख और समय अलग से तय की जाएगी और फैक्स अथवा ईमेल के द्वारा सूचित कर दी जाएगी।

निगम को यह अधिकार है कि वह किसी भी निविदा को स्वीकार या बिना कोई कारण बताए सभी निविदाओं को अस्वीकार कर सकता है।

(कृष्ण कुमार)

कार्यकारी निदेशक (सामान्य प्रशासन)

17/02/20

**National Cooperative Development Corporation
(General Administration Division)**

No.NCDC:9-9/2007 –Genl.

Dated : 17.02.2020

NOTICE INVITING TENDER

National Cooperative Development Corporation, 4, Siri Institutional Area, Hauz Khas, New Delhi – 110016 invites **sealed Item rate tenders** on two bid system from registered Contractors/Firms of appropriate class of CPWD/ State PWD/ Railways/ MES/ BSNL/ PSU's etc for **“Renovation of Toilets at 5th and 6th floor of NCDC H.O. Bldg. ”** as per the schedule of quantities given in the schedule attached with the tender as Annexure – III.

ESSENTIAL ELIGIBILITY CRITERIA:

1. Experience of having successfully completed/executed single work for an amount not less than ₹ 14.90 Lakh or two works for an amount not less than ₹9.30 Lakh each or three works for an amount not less than ₹ 7.45 Lakh each of similar nature during last 3 financial years in Central Govt. / State Govt. /Public sector undertaking/ autonomous bodies.
2. The firm should have annual turnover of ₹80.00 lakh in each year in any of the three financial years during the last five years (Enclose copies of financial statements including turnover, profit & loss accounts of the firm duly signed by C.A.)
3. The Contractors/firm of appropriate class should be registered with CPWD (Central Public works Department)/ State PWD/ Railways/ MES/ BSNL/ Banking institutions/ autonomous bodies.
4. Must have valid PAN & GST Number.


The tender document (non-transferable) can be obtained from the NCDC office, Free of Cost, on any working day upto 13.03.2020 The tender document can also be downloaded from website <http://www.ncdc.in/>.

The tender in sealed cover (duly filled in & signed), containing two envelopes i.e. prequalification bid and EMD in first first envelope & Financial bid separately in sealed envelope for said work must reach NCDC office upto 3.00 P.M. on 13.03.2020. The prequalification bids will be opened on same day at 3.30 P.M. The Financial bid of only those firms shall be opened whose pre-qualification bid are found to be acceptable as per eligibility criteria mentioned in the tender document. The required information must be furnished in attached annexure format only. The time and date opening of financial bid shall be intimated to the eligible firms separately.

The tender should be accompanied with **earnest money deposit(EMD) amounting to ₹50,000/- (Rupees Fifty Thousand Only)** in the form of demand draft

/FDR in favour of National Cooperative Development Corporation payable at New Delhi.
The tenders without earnest money shall be rejected.

The Corporation reserves the right to accept any or reject all the tenders without assigning any reasons thereof.


(K.K. Choudhary) अ. न. ए. ट.
Executive Director (GA)
01/11/21

પૂર્વ અર્હર્તા બોલી

Prequalification Bid

PARTICULARS OF THE CONTRACTOR/ FIRM

1.	Name of the Contractor/ firm, Address	
2.	Telephone/Mobile Number	
3.	Fax No./E.Mail	
4.	Date/year of commencement of business	
5.	Registration Certificate of appropriate class of CPWD/ State PWD/ Railways/ MES/ BSNL/ PSU's.	
6.	Latest Income Tax assessment form issued by the IT Dept. is to be enclosed.	
7.	Whether proprietary/partnership	
8.	Name & Address of partner, if any	
9.	PAN No. & GST Number of Contractor/Firm (photocopy of PAN/GSTIN is to be enclosed)	
10.	Details & Qualification of professionals, skilled manpower available with the contractor/ firm.	
11.	Particulars of DD/Banker's Cheque towards EMD of ₹50,000/-	
12.	Details of work orders executed during last three years (attested copies of the Orders to be enclosed)	
13.	Turnover of the contractor/firm in the financial years: 2014-15 2015-16 2016-17 2017-18 2018-19	
14.	Any other relevant information	

Signature of the Contractor/Firm**(Name & Address of the Contractor/firm with seal)****(Please attach separate sheet/s, if required)**

Annexure-II**DETAILS OF EXPERIENCE OF THE SIMILAR CIVIL WORKS EXECUTED DURING THE LAST THREE YEARS**

Sl. No.	Brief details of the work	Name & address of the owner	Amount	Date of completion		Name & phone no. of the contact person
				As per contract	Actual	

Important Note:

Please attach copies of award letters & also performance certificates as proof of above information.

Signature of the Contractor/Firm

(Name & Address of the Contractor/firm with seal)

GENERAL TERMS & CONDITIONS. :

1. ESSENTIAL ELIGIBILITY CRITERIA FOR CONTRACTOR/FIRM:

- 1.1 Experience of having successfully completed/executed single work for an amount not less than Rs.14.9 Lakh, two works for an amount not less than Rs.9.30 Lakh each and three works for an amount not less than Rs. 7.45 lacs each of similar nature during last 3 years in Central Govt. / State Govt., Public sector undertaking, autonomous bodies.
- 1.2 The firm should have annual turnover of ₹80.00 lakh in each year in any of the three financial years during the last five years (Enclose copies of financial statements including turnover, profit & loss accounts of the firm duly signed by C.A.)
- 1.3 The Contractors/firm of appropriate class should be registered with CPWD (Central Public works Department)/ State PWD/ Railways/ MES/ BSNL/ Banking institutions/ autonomous bodies.
- 1.4 Must have valid PAN & GST Number.
- 1.5 The Tenderer should deposit an **earnest money deposit(EMD) amounting to ₹50,000/- (Rupees Fifty Thousand Only)** in the form of demand draft /FDR in favour of National Cooperative Development Corporation payable at New Delhi. The tenders without earnest money shall be rejected.

2. GENERAL

- 2.1 Rates should be quoted clearly both in figures and words in English in the schedule of quantities of financial bid. There should not be any kind of handwritten correction in financial bid. No cost escalation will be accepted for the rates quoted.
- 2.2 All pages of the tender document are to be signed and stamped by the tenderer/ firm. The tender other than in the prescribed form shall not be accepted.
- 2.3 Conditional offers shall not be accepted. The NCDC reserves the right to reject any one or all the tenders without assigning any reasons.
- 2.4 All materials required for the job/work will have to be arranged by the contractor as per relevant codes specifications as prescribed by Bureau of Indian standards and CPWD specifications. Designs and models in case of sanitary wares and sanitary fittings are to be pre approved from the Department before fixing. No escalation in rates will be entertained in case there is a difference in the item selected is having rate higher and the rate quoted by the contractor is lower.
- 2.5 The contractor/firm will have to make their own arrangement for transport of required materials outside and inside the site and should leave the premises in a neat and clean condition after the completion of the job/work to the satisfaction of the Engineer-incharge.
- 2.6 The contractor/firm will have to arrange for safe keeping of their materials and machinery. NCDC will not be responsible for any claims with regard to this.

3. SCOPE OF WORK

- 3.1 Renovation work four nos. of ladies and Gents' toilets at 5th and 6th floor of NCDC at plot no.04, Siri Institutional Area, Hauz Khas, New Delhi -16
- 3.3 Other miscellaneous civil works

4. COMPLETENESS OF TENDER

All Renovation & repair works should be carried out as per details/ specifications / drawings/ instructions for complete item mentioned in the schedule of quantities with relevant to CPWD specifications/BIS, in case it is not mentioned in CPWD Specifications then tenderer at his own may visit the site and familiarize himself with the site conditions before submitting tender. The tenderer are required to submit the tender documents completed in all respects after satisfying each and every condition laid down in the tender document.

The site will be offered on AS IS WHERE IS basis for the execution of this job/work and it will be sole responsibility of the contractor/firm to ensure that they abide by the various rules, regulations, bye-laws and other statutory requirements, etc. Imposed by the Government and local authorities governing execution of this job.

5. RATES

- 5.1 The rates of items of schedule of quantities should be inclusive of cost of all material & labour, T&P, transportation, loading, unloading, all taxes / duties on material & labour, wastage etc for all leads, lift & levels complete.
- 5.2 The rates quoted should be firm and final till completion of the work. No escalation in cost on account of increase in cost of materials, item selected, labour & all taxes etc. shall be considered by the Corporation.
- 5.3 The Tenderer shall be deemed to have satisfied fully before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the schedule of quantities which rates and prices shall except as otherwise provided cover all his obligations under the contract.
- 5.4 Bids determined to be substantially responsive will be checked by the corporation for any arithmetic errors. Arithmetic errors will be corrected by the corporation as follows:
 - (a) Where there is a discrepancy between the rates in figures and in words, the rate in words will govern; and
 - (b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.The amount stated in the Bid will be adjusted by the corporation in accordance with the above procedure for the correction of errors and, with the concurrence of the tenderer, shall be considered as binding upon the Bidder. If the tenderer does not accept the corrected amount, his tender will be rejected.

6. VALIDITY

The rates quoted shall be valid for 120 days from the date of opening of the tenders as given in the tender notice.

7. TIME OF COMPLETION

The work has to be completed as per the following schedule:-

The work of renovation of toilets at 5th and 6th floor of NCDC , H.O Bldg at plot no.04, Siri Institutional Area, Hauz Khas, New Delhi -16, has to be completed within **150 days** from the date of award of work order.

8. DEFECT LIABILITY PERIOD

The defect liability period shall be 12 months from the date of completion of the said work.

9. PENALTY FOR NOT COMPLETING THE WORK IN TIME

In case the contractor/firm fails to execute the work/job within the stipulated time or extended time, a penalty @ Rs.5000/- (Rupees five thousand only) per week may be imposed on the contractor/ firm. The penalty amount, if any, shall be recovered from any amount due for payment to the contractor. However, the penalty shall not exceed 10% of the Contract value. Besides, imposing penalty as above, the balance work may be got done by any other agency at the risk and cost of the contractor, after giving a single notice

10. EXTENSION OF TIME FOR COMPLETION

The contractor shall ensure timely completion of the renovation work. If the Contractor/firm desire an extension of time for completion of the work on the ground of his having been unavoidably hindered in its execution or on any other grounds, he shall apply in writing to the corporation with full details, within 10 days of the date of the hindrance on account of which he desires such extension as aforesaid. The contractor shall nevertheless constantly make his endeavors to prevent delay and shall do all that may reasonably be required to the satisfaction of engineer in charge to proceed with the work. Corporation shall, if in its opinion (which shall be final) reasonable grounds for extension exist, grant such extension of time as may, in its opinion be necessary or proper. The contract will be treated to be alive irrespective of time extension given or not unless it has been terminated with a notice under relevant clause. No compensation shall be payable by the corporation to the contractor/firm for any extension of time.

11. Earnest Money Deposit:

EMD of ₹50,000/- (Rupees fifty Thousand Only) in the form of Demand Draft /FDR in favour of **“National Cooperative Development Corporation”** and payable at New Delhi has to be submitted along with tender documents, failing which the bid will be rejected. Earnest Money shall be forfeited in the event of any of the following situations:

- a) If the tenderer withdraws or amends his tender or increases the rates after deadline for submission of the tender but before the validity of the tender expires.

- b) On refusal to enter into contract after award of contract.
- c) on failure to furnish the required performance security or
- d) If the work is not commenced on the date of starting the work after the work is awarded to the contractor.

No interest is payable on the Earnest Money Deposit under any circumstances and will be returned to the unsuccessful bidder, on completion of tendering process. EMD of the successful bidder will be refunded after the completion of the work and will be retained as security deposit.

12. RIGHT TO ACCEPT OR REJECT THE TENDERS:

The NCDC reserves the right to accept any or reject all the tenders without assigning any reason whatsoever.

13. Performance Guarantee

The successful tenderer(s) shall furnish 5% amount of the tendered amount as interest free security deposit, in the form of demand draft/pay order or Fixed Deposit Receipt or Bank Guarantee valid for a period of 180 days. The firm shall furnish the performance guarantee within 15 days from the date of issue of award letter and such deposit will be liable to forfeiture in whole or in part in the event of any breach or non-performance of the contract. If the tenderer(s) fail(s) to furnish such security deposit within the aforesaid time, his earnest money will be forfeited and the contract shall stand terminated. In such particular case, the corporation is free to award the work to other contractor/firm. The performance security shall be released after 180 days of successful completion of work.

13a. Security Deposit

An amount equal to 5% of the cost of the work done(contract amount) will be deducted from the running bills of the contractor as security deposit. The same will be deducted from the running bills/ final bill if the same has not been deposited before the completion of the work. The security deposit will be refunded after the successful completion of the defect liability period mentioned herein at clause no.8 above.

14. Signing of Agreement

Successful bidder will have to sign the agreement as per Performa enclosed on the stamp Paper of requisite value within 7 days from the date of issue of award letter. Please note that the scope of work and terms and conditions etc. will form part of the agreement.

15. TERMINATION OF THE CONTRACT:

NCDC may without prejudice to its rights against the contractor/firm for breach of any of the terms and conditions or unsatisfactory performance of the contract may terminate the contract by giving **fifteen days single notice** in writing, besides any other action it may deem fit in the circumstances of the case.

16. MOBILISATION & ADVANCE AGAINST MATERIAL

No advance for mobilization or against material will be given to the contractor/firm.

17. ASSIGNMENT AND SUBLETTING

The said work shall be executed by the contractor and the contractor shall not directly or indirectly transfer, assign or underlet the contract or any part, share or interest therein nor, shall take a new partner, without written consent of the corporation. Non-compliance by the contractor of this clause will mean default in performance of contract.

The Contractor shall be solely and exclusively responsible for engaging or employing persons for the execution of work. All persons engaged by the contractor shall be on Contractor's payroll and paid by Contractor. All disputes or differences between the Contractor and his/their employees shall be settled by Contractor.

NCDC has absolutely no liability whatsoever concerning the employees of the Contractor. The Contractor shall indemnify Owner against any loss or damage or liability arising out of or in the course of his/their employing persons or relation with his/their employees. The Contractor shall make regular and full payment of wages and on any complaint by any employee of the Contractor or his sub contractor regarding non-payment of wages, salaries or other dues, Owner reserves the right to make payments directly to such employees or sub- contractor of the Contractor and recover the amount in full from the bills of the Contractor and the contractor shall not claim any compensation or reimbursement thereof.

The Contractor shall comply with the Minimum Wages Act applicable to the area of work site with regard to payment of wages to his employees and also to employees of his sub contractor.

The Contractor shall advise in writing or in such appropriate way to all of his employees and employees of sub-contractors and any other person engaged by him that their appointment/employment is not by NCDC but by the Contractor and that their present appointment is only in connection with the construction contract with Owner and that therefore, such an employment/appointment would not enable or make them eligible for any employment/ appointment with the NCDC either temporarily or/and permanent basis.

17.a EXECUTION OF WORK DURING NIGHT & SUNDAY.

All the works shall be executed in strict conformity with the provisions of the contract documents and with such explanatory details, drawings, specifications and instructions as may be furnished from time to time to the Contractor by the Engineer-in-Charge, whether mentioned in the Contract or not. The Contractor shall be responsible for ensuring that works throughout are executed in the most proper and workman- like manner with the quality of material and workmanship in strict accordance with the specifications and to the entire satisfaction of the Engineer-in-Charge.

The completion of work may entail working in monsoon also. The contractor must maintain the necessary work force as may be required during monsoon and plan to execute the job in such a way the entire project is completed within the contracted time schedule. No extra charges shall be payable for such work during monsoon. It

shall be the responsibility of the contractor to keep the construction work site free from water during and off the monsoon period at his own cost and expenses.

Subject to any provision to the contrary contained in the contract, none of the permanent work shall save as hereinafter provided, be carried on during the night or on Sundays (locally recognized as day of weekly rest) without permission in writing of the concerned local authority as well as NCDC except when the work is unavoidable or absolutely necessary for the saving life or property or for safety of the works in which case the contractor shall immediately inform owner. If night work of temporary formations or preparations etc. is necessary to complete the work in time, Owner's prior permission shall be obtained in addition to that of the concerned/local authority. Night work and Sunday work shall not entitle the contractor to any increase in rates. All work at night shall be carried out without unreasonable noise and disturbances/nuisance. The contractor shall keep owner and its staff indemnified from and against any liability for damages on account of noise or other disturbances created while carrying out the work and from and against all claims, demands, proceedings, costs, charges and expenses whatsoever in regard to or in relation to such liability.

17. b CONTRACTOR TO INDEMNIFY THE OWNER

The Contractor shall indemnify the Owner and every member, officer and employee of the corporation, also the Engineer-in-Charge and his staff against all the actions, proceedings, claims, demands, costs, expenses, whatsoever arising out of or in connection with the works and all actions, proceedings, claims, demands, costs, expenses which may be made against the Owner for or in respect of or arising out of any failure by the Contractor in the performance of his obligations under the contract. The Contractor shall be liable for or in respect of or in consequence of any accident or injury to any workmen or other person in the employment of the Contractor or his sub contractor and Contractor shall indemnify and keep indemnified the Owner against all such damages, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

18. PAYMENT

As the time of completion is less, only one Running bill will be considered for payment. Final bill Payment will be made within 30 days of the submission of measurement book , duly filled in and checked and signed by AD(CIVIL) subject to satisfactory performance and completion of work. **The contractor/ executing firm will use only those materials for laying which have been mentioned in the Annexure-IV of the tender document. Only in that condition the bill will be considered for payment when the contractor/ executing firm submits the Original bills of major items (Cement, steel, tiles, sanitary wares, sanitary fittings etc),purchased in original from the manufacturer/dealer, to the Corporation, subjected to be verified by the Engineer in Charge.**

18. b COMPLETION OF WORK AND COMPLETION CERTIFICATE

As soon as the work is completed in all respects, the contractor shall give notice of such completion to the engineer incharge within thirty days of receipt of such notice the site in charge shall inspect the work and shall furnish the contractor with a certificate of completion indicating:

- a) Defects, if any, to be rectified by the contractor
- b) Items, if any, for which payment shall be made in reduced rates
- c) The date of completion.

19. The contractor must submit manufacturers test certificate of important materials, and if so desired by the Engineer- in – charge shall have to carry out testing of any materials brought on site at their own cost in accredited laboratory / site of works. No extra claim will be entertained for such testing of materials.

20. DEDUCTION OF GST AND INCOME TAX ETC.

GST and Income tax or any other statutory taxes as per the Central/State Govt. rules will be deducted from the bills.

21. ELECTRICITY

The electricity shall be provided free of cost at a fixed point to the contractor. The contractor shall at his own cost provide the electrical wires/ cables of sufficient length as required for completing the work etc. beyond the fixed point.

22. WATER

Sufficient quantity of potable water is available at site for use in construction works. The contractor shall store the said potable water in its own temporary storage tanks.

The contractor will be solely responsible for doing the further job of laying pipelines, electric cables, motors, panels, switches, temporary storage tanks etc. and also for licensed plumber, fitter, Electrician etc. to maintain these arrangements for completing the work at his own cost.

23. VARIATION CLAUSE

NCDC reserves the right to omit any of the item(s) and increase/ decrease the quantities of items to any extent given in the schedule and no claim in this regard shall be entertained.

24. RATES FOR EXTRA ITEMS, DEDUCTION ITEMS, DEVIATION ITEMS, SUBSTITUTED ITEMS:

The net cost of sub-head of works at the contract rates will not vary by more than 50% on account of deviations in quantities but an individual item within above limit may vary up to 100%. When the variations are within the above limits, the contract rates will apply. Deviation or variations beyond these limits shall be brought to the notice of corporation by the contractor a month earlier to execution stage and to proceed to execute the deviation quantities on getting corporation approval and the rate allowable would be worked out on the basis of market rates of materials and labour (rates as per the notification of Delhi Govt. labour Deptt.) plus fifteen percent

for Contractor's profit & overheads. For the operation of this clause, sub-heads will be strictly as indicated in the Schedule of Quantities.

The priorities of working out the rates would be as under:

- i) If the rates for the additional, altered or substituted work are specified in the contract for the work, the contractor is bound to carry out the additional, altered or substituted work at the same rates as are specified in the contract for the work.
- ii) The rates will be derived from the rates for a similar class of work as are available in the contract to the extent the same is relevant to its part and for components beyond it at market rates of materials and labour(as per minimum wages of Govt. of Haryana). Books of analysis of rates, schedule of rates of CPWD will be referred to identify the components or parts of similar class of work.
- iii) In case of other items where no components is directly derivable from schedule of rates, market rates of material and labour (minimum wages of Govt of Haryana, labour deptt) as ascertained by the owner / CPWD analysis of rates shall be taken as the basis allowing only 15% margin for contractor's profit, supervision and overheads. The contractor will submit a rate analysis based on the market rates, original bill, vouchers etc. in connection with determination of such rates. Value of all variations will be intimated to the Engineer-in-Charge in writing 7 days ahead of likely date of execution to obtain corporation consent in principle to execute the item. The opinion of the owner as to current market rates of materials and the quantum of labour involved per unit of measurement will be final and binding on the contractor.

25. ARBITRATION:

Except where otherwise provided in contract all questions and disputes arising out of or relating to the contract, design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after completion or abandonment thereof shall be referred to the sole Arbitration of the person appointed by the Managing Director, NCDC. There will be no objection to any such appointment that the Arbitrator so appointed is an owner's representative that he had to deal with the matter to which the contract relates and that in the course of his duties as owner's representative he had expressed views on all or any of the matter in dispute or difference. Subject to as aforesaid the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force shall apply to the Arbitration proceedings under this clause. It is also a term of the contract that the party invoking Arbitration shall specify the dispute to be referred to Arbitration under this clause together with the amount or amounts claimed in respect of each such dispute. The award of the Arbitrator shall be final and binding on both the parties. The venue of Arbitration shall be Delhi and only Delhi Court will have jurisdiction in the matter. The fees, if any, of the Arbitrator shall be required to be paid before the award is made and published and will be paid equally by the parties. The costs of the reference and of the award including the fees, if any, of the Arbitrator shall be at the discretion of the Arbitrator.

26. Execution of Agreement by successful bidder:

In consideration of the amounts to be paid at the agreed rates, at the time and in the manner set and subject to the conditions mentioned herein below the contractor shall execute and complete the work shown in accordance with the drawings, description of items and technical specifications mentioned thereof. The successful bidder shall have to execute an agreement incorporating terms, conditions and schedule of quantities given in the Bid within fourteen days of issue of letter by the owner communicating acceptance of his bid. In the event of failure on the part of the successful bidder to sign the agreement within the above stipulated period, the earnest money will be forfeited and the acceptance of bid shall be considered as cancelled. The agreement will be on format as per Tender Document and will be on a stamp paper of Rs.100/- or as per the legal requirement of the contract in New Delhi.

Signature of the Contractor/Firm

**(Name & Address of the
Contractor/firm with seal)**

AGREEMENT FORMAT

Articles of Agreement made this ----- **Two thousand & Twenty** between National Cooperative Development Corporation (hereby known as NCDC) having its registered office at 4, Siri Institutional Area, Hauz Khas, New Delhi hereinafter called "owner" (which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to include its successor or successors and assigns) of one part AND M/s. -----, hereinafter called "the Contractor" of the other part and where as owner has caused the specifications of the items & schedule of quantities, terms and conditions etc. describing the work to be done as per quotation containing four pages and NCDC award letter No. **NCDC**:-----, the objectives of which have been assigned by or on behalf of the parties here to

NOW it is hereby agreed as follows:

1. The owner reserves to himself the right of altering the quantities and nature of work by adding or deleting any item of work or having a portion of the same carried out by the owner or otherwise and such alterations and variation shall be carried out without prejudice to this contract.
2. The said contract comprises the work above mentioned and all subsidiary works connecting their within the same site as may be ordered to be done from time to time even though such works may not be described in the terms and conditions, scope of work etc. of the tender document.
3. The said scope of work, terms and conditions etc., the work award letter and letter No. ----- hereto shall be read and construed as forming integral part of this agreement and the parties here to shall abide by, submit themselves to the conditions and perform the agreement on their part respectively in such conditions as contained.
- 4 Disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in New Delhi.
- 5 . Several part of this contract have been read by/to us and fully understood by us.

As witness whereof, we set our hands

Signed by Contractor
Name
Address

Signed by the owner
Name
Address

Witness

Witness

1.

1.

2.

2.

मूल्य बोली

FINANCIAL BID

Schedule of Quantities

Name Of Work : Renovation of toilets at 5th and 6th floor on NCDC, PLOT NO.04, Siri Institutional area, hauz khas, New Delhi -16					
A	The tender rates should include supply of all materials, labour, T&P, rigid MS tubular double scaffolding, platform, hand railing, safety measures unless otherwise mentioned including the cost of transportation, loading, unloading, stacking, storing and also all types of taxes, labour cess, duties, levies, octroi etc. complete as required for the work.				
B	The tender rates shall hold good for all works of every section at all levels, leads, lifts and heights including multiple staging / scaffolding wherever required etc. complete. Nothing extra shall be payable unless or otherwise specified				
Sl. No.	Description of Items	Unit	Quantity	Rate	Amount
	Sub-Head : 1 "DISMANTLING / DEMOLITION WORKS"				
1	Dismantling of old plaster or skirting raking out joints and cleaning the surface of plaster including disposal of rubbish to the dumping ground at contractor's own place.	Sq.m	25.0		
2	Dismantling of existing ceramic tiles from walls of bathrooms, kitchens & toilets laid in cement mortar manually / by mechanically means including disposal of dismantled tiles and cement mortar / unserviceable material at contractor's own place .	Sq.m	230.0		
3	Dismantling doors, windows and celerestory windows (steel or wood) shutter including chowkhats, architrave, holdfast etc. complete the cost inclusive of stacking of existing unserviceable material as per instructions of Engineer - in - charge				
	a) of area 3 Sqm. and below	Nos.	12.0		
4	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sq.m	40.0		
5	Removing existing waterproofing and the like by scrapping etc. to prepare the surface smooth for receiving the next treatment etc. Complete.	Sq.m	70.0		
6	Dismantling of existing Vitreous China sanitary wares including WCs, Wash-basin as per instructions. The cost inclusive of stacking of dismantled materials in good condition and also disposal of broken unserviceable vitreous China sanitary wares materials at contractors own place.				
	a) Vitreous China water closet Indian / European	Nos.	7.0		
	b) Vitreous China washbasins / Urinals	Nos.	17.0		

7	Dismantling existing floors of bathrooms and toilets as per instructions. The cost inclusive of stacking of dismantled materials (serviceable material) in good condition and also disposal of broken unserviceable materials at contractors own place.	Sq.m	40.0		
8	Dismantling of partition walls including stacking of serviceable materials and disposal of unserviceable materials within 50 metres lead.	Sq.m	20.0		
9	Dismantling of existing CP brass fittings, bottle traps and existing GI & CI pipes / fittings, wherever required in toilet as per instructions. The cost inclusive of stacking of existing brass fittings as per instructions of Engineer - in - charge and the location directed by him.	A job	1.0		
10	Dismantling & removal of malbaa from the sunken areas including stacking of serviceable and unserviceable material separately in the lead of 50 Mts. after digging the same till the existing waterproofing is visible. The unserviceable material (inclusive of existing waterproofing, if any, of any nature) shall be removed from the sunken areas and the contractor should stack the same at his own place.	Cu.m	50.0		
	Total				
	Sub Head:2 Wood Work				
1	Providing and fixing wood work in frames of doors, windows, celestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately). A. Sal wood	Cu.m	1.0		
2	Fixing ISI marked flush door shutters of any size with necessary screws and other accesories complete till final finishing level:- A) P & F 100 mm long X 30mm wide and 3mm thick ISI marked Stainless Steel butt hinges with necessary screws and other accessories complete.	Sq. m	17.0		
3	Extra for providing and fixing lipping with 2nd class teak wood battens 25 mm minimum depth on all edges of shutters (over all area of door shutter is to be measured for payment purpose).	Sq. m	17.0		
	Total				
	Sub Head:3 Finishing Work				
1	Providing and applying 12mm cement plaster including making grooves wherever required of mix 1:6 . (1 cement :6 coarse sand)	Sq.m	40.0		
2	Brick work with brick of class designation 7.5	Cu.m	2.8		

3	Providing and laying in position cement concrete 1:2:4 of specified grade excluding the cost of centering and shuttering at work above plinth.	Cu.m	6.0		
4	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade: with putty & primer base One or more coats on old work (Make :Nerolac, Asian Paints Or Equivalent)	Sq.m	40.0		
5	Providing and fixing 1st quality vitrified glazed wall tiles of any size (minimum size 1'X1.5') with water absorption less than 0.08 % and conforming to IS:15622 with Group B1a-ISO 13006 Annx G and testing according to ISO 10545-2in, on wall of bathrooms by laying over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3 kg per sqm, including pointing in white cement mixed with pigment of matching shade complete. (Note: a. Base rate of tile in the range of Rs.70 - 75/- per sq.ft. b. Brands: Kajaria, euro, RAK ceramics only)	Sq.m	230.0		
6	Providing and fixing 1st quality vitrified floor tiles of any size(minimum size 1'X1') with water absorption less than 0.08 % and conforming to IS:15622 with Group B1a-ISO 13006 Annx G and testing according to ISO 10545-2in in floor and skirting, by laying on 20 mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc., complete. (Note: a. Base rate of tile in the range of Rs.70 -75 per sq.ft. Brands: Kajaria, euro, RAK ceramics only)	Sq.m	40.0		
7	Providing & Fixing 0.90 mts X 1.20 mts. or as specified size looking mirror with of thickness 6 mm bevelled at all four edges and supported by 6mm ply and application of silicon inderneath , if required, including necessary clamps, nuts, bolts etc.complete as per the direction of Engineer-in-charge . Mirror make:Asahi, Saint Gobain or equivalent as approved by Engineer in charge	Sq. Mts.	16.0		
	Total				
	Sub Head:4 Waterproofing Work				

1	Providing and applying a smoothening rendering of 15 mm Cement Mortar 1:4 admixed with Integral Waterproofing compound (Dr. Fixit's waterproof powder) as per manufacturers specifications per bag of cement including preparing fresh golas / vatas / making coving with water proof concrete after application of the bonding coat and continuing the waterproofing treatment vertically as per site conditions complete as per technical specification. (Make of integral water proofing compound :- Dr. Fixit's waterproof powder, BASF, FOSROC OR equivalent with the approval of owner only).	Sq.m	100.0		
2	Providing and laying water proofing treatment in sunken portion of WCs, bathroom etc., by applying cement slurry mixed with water proofing cement compound (Fosroc , Dr. Fixit, BASF or equivalent with the approval of owner) consisting of applying : a) 1st layer of slurry of cement @ 0.488 kg/ sqm mixed with water proofing cement compound @ 0.253 kg/ sqm. This layer will be allowed to air cure for 4 hours. b) Second layer of slurry of cement @ 0.242 kg/ sqm mixed with water proofing cement compound @ 0.126 kg/ sqm. This layer will be allowed to air cure for 4 hours followed with water curing for 48 hours. The rate includes preparation of surface, treatment and sealing of all joints, corners, junctions, of pipes and masonry with polymer mixed slurry. (Make of integral water proofing compound :- (Fosroc , Dr. Fixit, BASF or equivalent with the approval of owner only).	Sq.m	100.0		
3	Filling in sunken areas of toilet/ bathroom/kitchen with existing removed cinder/ material including, ramming consolidating and dressing complete.	Cu.m	28.0		
	Total				
	Sub-Head : 5 " PLUMBING / SANITARY WORK "				
1	a) Providing and fixing white vitreous china pedestal type water closet (Europeantype W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern,including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required	No.	4.0		

	b) Providing & fixing White vitreous china water closet orissa pan (Indian type) along with "S" or "P" trap including dismantling of old WC seat and "S" or "P" trap at site complete with all operations including all necessary materials, labour and disposal of dismantled material i/c malba, all complete as per the direction of Engineer-in charge.	No.	4.0		
2	Providing and fixing white vitreous china wash basin of approved brand including cost of MS or CI brackets, painting, 32 mm dia flexible PVC waste pipe (ISI brand), pipe to wall flange and rubber adopter waste connection and unions, CP flange etc. complete including cutting and making good the walls wherever required all complete. (i) Size of basin 550 X 430 mm //450 X560mm	No.	12.0		
3	Providing and fixing white vitreous urinal of approved brand, including cost of MS or CI brackets, painting, 50 mm dia flexible PVC waste pipe (ISI brand), pipe to wall flange and rubber adopter waste connection and unions, CP flange etc. complete including cutting and making good the walls wherever required all complete. (i) Urinal basin of size 710x485x300 mm or 640x370x310 or 610X390X370mm sizes .	No.	6.0		
4	Fixing sensotronic sensor flushing valve for urinal with complete kit. Note: Sensors will be provided by Corporation free of cost while the central assembly is to be provided and fixed by contractor	LS	1.0		
5	Providing and fixing stone slab with table rubbed, edges rounded and polished, of size 75x50 cm deep and 1.8 cm thick, fixed in urinal partitions by cutting a chase of appropriate width with chase cutter and embedding the stone in the chase with epoxy grout or with cement concrete 1:2:4 (1 cement : 2 coarsesand : 4 graded stone aggregate 6 mm nominal size) as per direction of Engineer-in-charge and finished smooth. (Granite Stone of approved shade)	No.	6.0		
6	G.I. flush pipe and C.P. brass spreader including C.P. connecting pipe Range of two lipped urinals	No.	6.0		

7	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. (Concealed work, including cutting chases and making good the walls etc.following dia mm nominal outer dia Pipes),(Astral, Ashirwad or equivalent make)				
a	15mm nominal outer dia. Pipes	Rn. Mt.	100.0		
b	20mm nominal outer dia. Pipes	Rn. Mt.	15.0		
c	25mm nominal outer dia. Pipes	Rn. Mt.	15.0		
d	32mm nominal outer dia. Pipes	Rn. Mt.	70.0		
e	40mm nominal outer dia. Pipes	Rn. Mt.	25.0		
f	50mm nominal outer dia. Pipes	Rn. Mt.	20.0		
8	Providing and fixing Polyvinyl Chloride (PVC) pipes, having thermal stability and durability as per relevant IS standards. This includes jointing of pipes & fittings with one step PVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. (Concealed work, including cutting chases and making good the walls etc.following dia mm nominal outer dia Pipes),(Astral, Ashirwad or equivalent make)				
a	100mm nominal outer dia. Pipes	Rn. Mt.	90.0		
b	150mm nominal outer dia. Pipes	Rn. Mt.	25.0		
9	All internal sanitary works	L.S.			
a	Providing and fixing brass long nose bib cock of approved quality (15 mm nominal bore)	No.	12.0		
b	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931	No.	30.0		
c	Providing and fixing brass 2 in 1 angle of approved quality (15 mm nominal bore)	No.	15.0		
d	Providing and fixing Pillar Cock of approved quality (15 mm nominal bore)	No.	15.0		
	Total				

Certified that I agree to all the terms & conditions of the tender document.

Signature of the Contractor/Firm

**(Name & Address of the Contractor/firm
with seal)**

LIST OF APPROVED MAKES/AGENCIES
FOR WORKS COVERED UNDER THIS CONTRACT

1. All materials and products used in the work shall conform to the relevant standards/ specifications and shall be of approved make and design. Lists of approved manufacturers/ vendors for civil works, Plumbing works, etc. is given herein below. The approval of a manufacturer/ vendor shall be given only after review of the sample/specimen by the Engineer-in charge. The complete system and installation shall also be in conformity with the "Applicable Codes Standards and Publications".
2. List of Approved makes for Products, Materials and specialist agencies is given below. Other equivalent manufacturers may be considered with prior approval; however the decision of the Engineer-in-charge shall be final.

CIVIL WORKS

S.NO	Items	Make
1	Cement	J.P., ACC, Ambuja, Birla, Ultratech Or Equivalent.
2	White Cement	JK, Birla Or Equivalent
3	Flush Doors/ Plywood / Block Board	Green, Duro, Century Or Equivalent
4	Ceramic/Vitrified Tiles	Nitco, Kajaria, Somany, Johnson Or Equivalent
5	Paver Block	Unistone, Modern Or equivalent
6	Paint	Nerolac, Asian Paints Or Equivalent
7	Putty/POP	J.K Wall Care, Birla White Or Equivalent
8	Door Fittings	Godrej, Ozone, Indobrass Or Equivalent
9	Melamine Polish	Asian Paint, Nerolac Or Equivalent
10	Urinals	Parryware, Hindware, Cera Or Equivalent
11	Cistern (China Ware)	Parryware, Hindware, Cera Or Equivalent
12	Washbasin	Parryware, Hindware, Cera OR EQUIVALENT
13	PVC Pipe	Astral, Finolex, Supreme Or Equivalent
14	C.P. Fittings	Jaquar, Hindware, Cera, Or Equivalent
15	Waterproofing Compound	Pidilite, Dr. Fixit Or Equivalent
16	Mild steel (Fe-450/Fe500)	Rathi, TATA, Thermax or equivalent