

NCDC

Tender Document

for

**Disposal of Obsolete / Unserviceable / Condemned
Old Office Equipments / Electronics Equipments &
other Misc Dead Stock Items**

at

National Cooperative Development Corporation's academy,
Laxmanrao Inamdar National Academy for Cooperative
Research and Development,
Gurugram

लक्ष्मणराव इनामदार राष्ट्रीय सहकारी अनुसंधान एवं विकास अकादमी (लिनाक)

प्लॉट संख्या - 89, सेक्टर- 18, गुरुग्राम, हरियाणा - 122015

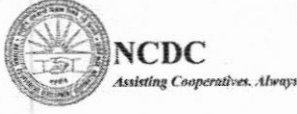
Laxmanrao Inamdar National Academy for Cooperative Research and Development
Plot No.89, Sector-18, Gurugram, Haryana - 122015

वेब साईट: <http://www.ncdc.in>

Website: <http://www.ncdc.in>

निविदा की लागत - मुफ्त

Cost of Tender: Free



राष्ट्रीय सहकारी विकास निगम
NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
सहकारिता मंत्रालय, भारत सरकार
लिनाक



दूरभाष : 0124-2349028, 2340671
फैक्स : 0124-2340674
ई-ईमेल : linac@ncdc.in

प्लॉट नं. 89, सेक्टर-18, इंस्टीट्यूशनल एरिया,
गुरुग्राम (हरियाणा) - 122015
वेबसाइट : www.ncdc.in

क्रमांक रा.स.वि.नि.: 13-37/2006-लिनाक

दिनांक: 13.08.2025

निविदा आमंत्रण सूचना

लक्ष्मणराव इनामदार राष्ट्रीय सहकारी अनुसन्धान एवं विकास अकादमी, प्लॉट नंबर 89, सेक्टर-18, गुरुग्राम, हरियाणा - 122015 "इलेक्ट्रॉनिक मर्दों, प्रयुक्त कंप्यूटर उपभोग्य सामग्रियों एवं अन्य छोटी व विविध मर्दों आदि" के निपटान हेतु सीलबंद निविदा/उद्धरण आमंत्रित करती है। जोकि निविदा दस्तावेज के अनुबंध ॥ में उल्लिखित है।

2. निविदा दस्तावेज के अनुबंध ॥ में शामिल विविध मर्दों को दो समूहों (क एवं ख) में विभाजित किया गया है। बोलीदाता अनुबंध ॥ में दर्शाए गए मर्दों के कॉलम के सामने अपनी दरें उद्धृत कर सकते हैं। अनुबंध ॥ के अंतर्गत समूह-क में उल्लिखित मर्दों के निपटान हेतु, जो कि कंप्यूटर संबंधित मर्दें हैं, केवल केंद्रीय प्रदूषण नियंत्रण बोर्ड में पंजीकृत स्कैप डीलर ही उक्त ई-कचरे के निपटान की प्रक्रिया में भाग लेने हेतु पात्र हैं। स्कैप डीलर जो अनुबंध ॥ में उल्लिखित मर्दों के लिए अपनी बोली प्रस्तुत करना चाहते हैं, उन्हें बोली दस्तावेज के साथ पंजीकरण प्रमाणपत्र की एक प्रति भी जमा करनी होगी।

3. निविदा दस्तावेज एनसीडीसी-लिनाक, प्लॉट नंबर 89 सेक्टर-18, गुरुग्राम-हरियाणा में सुबह 10:00 बजे से अपराह्न 4:00 बजे तक दिनांक 18 अगस्त, 2025 से 26 अगस्त, 2025 के बीच सभी कार्य दिवसों पर निःशुल्क प्राप्त कर सकते हैं।

4. बोलीदाता अपनी बोली अनुबंध ॥ में 27 अगस्त, 2025 दोपहर 01:00 बजे तक रुपये 3694/- (रुपए तीन हजार छः सौ चौरानवे मात्र) की बयाना राशि (ईएमडी) के साथ डिमांड ड्राफ्ट / पेऑर्डर / बैंकर्स चेक के रूप में "एनसीडीसी"-एनसीएफटी" गुरुग्राम, हरियाणा के पक्ष में जमा कर सकते हैं।। बोलियाँ 27 अगस्त, 2025 को अपराह्न 3:00 बजे खोली जाएंगी। बोलीदाताओं या उनके प्रतिनिधि बोली खोले जाने के समय उपस्थित हो सकते हैं।

5. बिना बयाना राशि (ईएमडी) के बोली पर विचार नहीं किया जाएगा और बिना किसी संज्ञान के अस्वीकार कर दिया जाएगा।

6. अकादमी बिना कोई कारण बताए किसी भी बोली को स्वीकार या अस्वीकार करने करने का पूरा अधिकार रखती है।

4-6
डॉ. मनोज कुमार
महानिदेशक (लिनाक)

अनुमोदन

Sumit

**NCDC***Assisting Cooperatives. Always!*

राष्ट्रीय सहकारी विकास निगम
NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
An ISO-9001:2015 Certified Organization
Ministry of Cooperation, Government of India
LINAC

Tel.No. 0124-2349028, 2340671
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Plot No. 89, Sector-18, Institutional Area,
Gurugram (Haryana) - 122015
Website: www.ncdc.in

No. NCDC: 13-37/06-LINAC**Date: 13.08.2025****NOTICE INVITING TENDER**

Laxmanrao Inamdar National Academy for Cooperative Research and Development at plot no.89, sector-18, Gurugram, Haryana – 122015 intends to invite sealed tender/quotation for **“Disposal of electronic items, used computer consumables and other petty items and miscellaneous Items, etc.”** as mentioned in the tender document under Annexure I.

2. The items for disposal divided into two groups (A and B) mentioned at **Annexure I**. The bidders may quote their rates for items against column indicated in **Annexure II**. For disposal of items mentioned in Group-A at Annexure I that is computer related items only scrap dealers registered with Central Pollution Control Board are eligible for participation in disposal of said e-waste. Scrap dealers who wish to submit their offer for items in Annexure I shall submit a copy of the registration certificate in this regard along with offer.
3. Tender document can be obtained from NCDC-LINAC, Plot No 89 Sector-18, Gurugram-Haryana for free of cost from 10:00 A.M. to 4:00 P.M. on all working days between 18 August, 2025 to 26 August 2025.
4. The bidders may submit their offers in **Annexure II** by **27 August, 2025 upto 01:00 PM** along with **Earnest Money Deposit (EMD) of Rupees 3694/- (Rupees Three Thousand Six Hundred Ninety-Four Only)** in the form of Demand Draft / Pay order / Banker's Cheque in favour of **“NCDC-NCFT”** payable at Gurugram, Haryana. The bids will be opened on **27 August, 2025 at 3:00 PM**. in presence of bidders or their representatives who wish to be present.
5. **The offer without earnest money shall not be considered and rejected without any cognizance.**
6. The Academy reserves the full right to accept or reject or part of any offer without assigning any reason thereof.

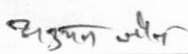
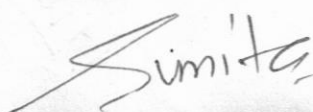
4-6
Dr. Manoj Kumar
Director General (LINAC)

सिद्धि

Sumits

TERMS & CONDITIONS

1. The items are offered for disposal of obsolete / unserviceable / old office equipments / electronics equipments on '**AS IS WHERE IS BASIS**'.
2. The bidders may inspect the items in the premises of LINAC Academy at Plot No.89, Sector 18, Gurugram-122015 on all working days between **18 August-27 August, 2025** during office hours i.e. 9.00 AM-5.30PM. The sealed offers shall be accepted upto **1.00 PM on 27 August, 2025** and shall be opened on **same day at 03.00 PM** in the presence of bidders who may wish to be present. The items shall be sold to the bidder quoting highest price.
3. For disposal of E-waste mentioned in Group A at Annexure I i.e. computer related items, only scrap dealers registered with Central Pollution Control Board (CPCB), are eligible for participation in bids. Scrap dealers who wish to submit their offer for items mentioned in tender document, shall submit a copy of the registration certificate in this regard along with the offer.
4. Offer must be valid for 30 days from the date of close of the Tender.
5. The EMD of Rs 3694/- (Rupees Three Thousand Six Hundred Ninety-Four only) should be submitted by the way of Bank Draft / Pay Order in favour of "**NCDC-NCFT**" at Gurugram. The offers without the EMD are liable to be rejected.
6. No Bids will be accepted after the stipulated date and time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
7. Splitting of Tender is not allowed.
8. The successful bidder will be informed about acceptance of the offer in writing by LINAC Academy. The successful bidder will be required to deposit the payment **within 7 days from** the date of issuance of acceptance offer letter, failing which offer will be cancelled and earnest money will be forfeited. No claim in this regard will be entertained by the Academy. The EMD of the successful bidder will be adjusted against the payment to be made by the bidder.



9. Items, once disposed to the successful bidder, shall not be taken back by the O/o of the Director General, Laxmanrao Inamdar National Academy for Cooperative Research and Development, Plot No. 89, Sector - 18, Gurugram, Haryana.

10. The successful bidder will be required to take delivery and lift the items within 10 working days of depositing the payment. The freight, transportation, decommissioning of installed ACs, packing, insurance for the quantities being lifted, will be borne by the buyers themselves.

11. The items will be delivered on "**AS IS WHERE IS BASIS**" and no special / extra packing will be provided by the LINAC Academy.

12. The quantities sold under the above offer will not carry any warranty/guarantee for the replacements whatsoever it may be.

13. Each page of tender document should be signed by the bidder (s).

14. Incomplete and unsigned quotations are liable to be rejected and no bid may be modified subsequent to the deadline for submission.

15. List of obsolete items is enclosed at **Annexure I** and item-wise price quotation format is enclosed at **Annexure II**.

16. In case the successful bidder is unable to lift the items within the stipulated time period as mentioned above, the offer will be stand rejected and EMD so deposited will be forfeited.

17. In case of any dispute relating to tender, the same will be referred to Managing Director of NCDC whose decision shall be final and binding.

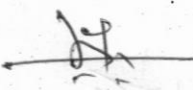
18. NCDC reserves the right to reject any or all bids in part or full including the highest bid without assigning any reason thereof.

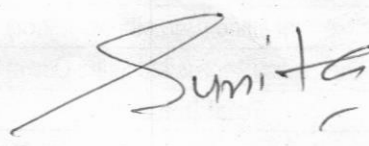

(Signature of the bidder)

Name-----

Address-----

Telephone/Mobile No. -----

 Signature

Annexure I

List of Items proposed to be auctioned / disposed of by
Laxmanrao Inamdar National Academy of Cooperative Research and
Development
Plot No 89, Sector-18
Gurugram-Haryana

List of Items

| S.N. | Dead Stock Items | Qty |
|------|---------------------------------------|-----------|
| 1 | Air-Conditioner (Window AC - 1.5 TON) | 4 |
| 2 | Air-Conditioner (Window AC - 2 TON) | 1 |
| 3 | Air-Conditioner (Split AC - 1.5 TON) | 11 |
| 4 | Biometric Machine | 1 |
| 5 | Computer System (CPU, VDU & KB) | 6 |
| 6 | Laptop Computer | 3 |
| 7 | Television | 1 |
| | Total Item | 27 |

| S.N. | Dead Stock Items | Qty |
|------|--|------------|
| 1 | Celling Fan | 50 |
| 2 | Celling Light Fitting | 30 |
| 3 | Dinning Chair | 3 |
| 4 | Single Light (Singel 1x40) Fitting | 11 |
| 5 | Exhaust Fan 12" | 3 |
| 6 | Exhaust Fan 12" Heavy | 1 |
| 7 | gym multigym | 1 |
| 8 | Grass Cutting Machine | 1 |
| 9 | Geyzer | 5 |
| 10 | Hellogen Light | 2 |
| 11 | Induction cook top | 1 |
| 12 | Hot Case | 2 |
| 13 | Sunflow/Heater | 5 |
| 14 | Table Lamp | 15 |
| 15 | Tube Lighi Fitting (Double) | 87 |
| 16 | Tube Light Fitting (Fancy) | 86 |
| 17 | Tube Light Fitting Small | 32 |
| 18 | Tube Light Single Fitting 1x40 | 39 |
| 19 | Tube Light Single Fitting 1x20 | 4 |
| 20 | UPS | 7 |
| 21 | Fire Extinguisher | 7 |
| 22 | Pump (monoblock) | 2 |
| 23 | Tube Light fitting (surface Mount Mirror) | 30 |
| 24 | Double light fitting (Sur. Mount.. Mirror) | 2 |
| 25 | Ceiling Blubs (Recess Mounting Down) | 28 |
| | Total Items | 454 |

Signature

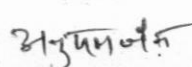
Sumit

Format for submitting item wise price bid for items proposed to be auctioned/ disposed of

Please quote rates for the following items:

| List of Items mentioned at Annexure-I under Group A & B | | | | |
|---|---------------------------------------|----------|-------------|------------------|
| Sl. No. | Name of Items | Quantity | Total Value | Remarks (if any) |
| 1 | Air-Conditioner (Window AC - 1.5 TON) | 4 | | |
| 2 | Air-Conditioner (Window AC - 2 TON) | 1 | | |
| 3 | Air-Conditioner (Split AC - 1.5 TON) | 11 | | |
| 4 | Biometric Machine | 1 | | |
| 5 | Celling Fan | 50 | | |
| 6 | Celling Light Fitting | 30 | | |
| 7 | Computer System (CPU, VDU & KB) | 6 | | |
| 8 | Dinning Chair | 3 | | |
| 9 | Single Light (Singel 1x40) Fitting | 11 | | |
| 10 | Exhaust Fan 12" | 3 | | |
| 11 | Exhaust Fan 12" Heavy | 1 | | |
| 12 | gym multigym | 1 | | |
| 13 | Grass Cutting Machine | 1 | | |
| 14 | Geyzer | 5 | | |
| 15 | Hellogen Light | 2 | | |
| 16 | Induction cook top | 1 | | |
| 17 | Hot Case | 2 | | |
| 18 | Laptop Computer | 3 | | |
| 19 | Sunflow/Heater | 5 | | |
| 20 | Table Lamp | 15 | | |
| 21 | Television | 1 | | |
| 22 | Tube Light Fitting (Double) | 87 | | |
| 23 | Tube Light Fitting (Fancy) | 86 | | |
| 24 | Tube Light Fitting Small | 32 | | |
| 25 | Tube Light Single Fitting 1x40 | 39 | | |
| 26 | Tube Light Single Fitting 1x20 | 4 | | |





| | | | | |
|-------------|--|-----|--|--|
| 27 | UPS | 7 | | |
| 28 | Fire Extinguisher | 7 | | |
| 29 | Pump (monoblock) | 2 | | |
| 30 | Tube Light fitting (surface Mount Mirror) | 30 | | |
| 31 | Double light fitting (Sur. Mount.. Mirror) | 2 | | |
| Total Items | | 481 | | |

Total Amount in word.....

Name & Address of the Bidder

.....

.....

Signature of Bidder with Seal.....

Phone No

Place & Date.....



Signature



