

राष्ट्रीय सहकारी विकास निगम  
NATIONAL COOPERATIVE DEVELOPMENT CORPORATION  
An ISO-9001:2015 Certified Organization  
A Statutory Corporation Under the Ministry of Agriculture & Farmers  
Welfare, Government of India  
P&A Division

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4-Siri Institutional Area,  
Hauz Khas, New Delhi-110016 India  
Website: [www.ncdc.in](http://www.ncdc.in)

No.NCDC:4-2/2021-Admn.

Dated: 09.04.2021

To

1. Chief Secretary – All State Govts./UTs.
2. Secretary (Finance) – All State Govts./UTs.
3. Secretary (Animal Husbandry & Dairy) – All State Govts./UTs.
4. Secretary (Fisheries) – All State Govts./UTs.
5. Secretary-in-charge of Cooperation - All State Govts./UTs.
6. Registrar of Cooperative Societies - All State Govts./UTs.
7. All National Level Cooperative Federations.
8. State Level Cooperative Federations.
9. All State Cooperative Banks

**Sub: Filling up the posts of Chief Director in Level-13 of pay matrix as per 7th CPC in the National Cooperative Development Corporation (NCDC), New Delhi on deputation basis – regarding.**

Sir,

National Cooperative Development Corporation (NCDC), a Statutory Corporation under the Ministry of Agriculture & Farmer's Welfare, requires the services of suitable officers for appointment against vacant posts of Chief Director in the Corporation **on deputation basis** on foreign service terms. The details of age, educational qualification, experience and other eligibility criteria of appointment on deputation basis for the post of Chief Director are given at **Annexure I**. The appointment would be on the usual terms and conditions of deputation as applicable to employees of Central/ State Governments/ Autonomous organizations working on deputation with statutory bodies. The period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department or the Central Government shall ordinarily not to exceed 4 (four) years. The maximum age limit for appointment by transfer on deputation (including short-term contract)/transfer shall be, 56 years, as on the closing date of receipt of applications.

2. Applications of only such officers will be considered which are routed through proper channel and are accompanied by (i) bio-data (in duplicate) as in the proforma given in **Annexure-II**, (ii) Duly attested photocopies of ACRs for the last five years, (iii) vigilance clearance/integrity Certificate (**Annexure-III**), and (iv) statement giving details of major or minor penalties imposed on the officer, if any, during the past ten years.

3. It is requested that this may be circulated to the eligible officers of the State Government/ Cooperative organizations/ PSU/ Autonomous/Statutory Organizations and the applications of suitable and eligible officers who can be spared immediately in the event of selection may be sent to **Executive Director (P&A), National Cooperative Development Corporation, 4, Siri Institutional Area, Hauz Khas, New Delhi-110016 so that the same may reach within a period of 60 days from the date of issue of this letter i.e. on or before 08.06.2021.**

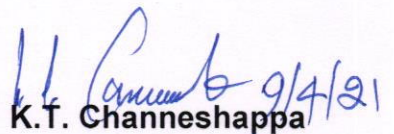
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*Handwritten signature and date: 9/4/21*

4. Applications received after the prescribed closing date or not accompanied with the required certificate/ documents are liable to be rejected.
5. The officer selected on 'deputation basis' will have the option either to draw his/her pay plus deputation (duty) allowance or to have his/her pay fixed in the scale of pay of the post in accordance with Department of Personnel and Training O.M. No.2/8/97-Estt (Pay.II) dated 11.03.98 and as amended from time to time. Besides Pay as per the pay matrix, the post carries DA, HRA and Transport Allowance at Central Govt. rates.
6. The vacancy circular may also be visited on the website of National Cooperative Development Corporation (NCDC) (<http://www.ncdc.in>)

Yours faithfully,

**Enclosures: Annexure-I, II, III**

  
**K.T. Channeshappa**  
**Executive Director - P&A**