



NCDC
Assisting Cooperatives. Always!

No.NCDC:4-2/2022-Admn.

राष्ट्रीय सहकारी विकास निगम

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION

An ISO-9001:2015 Certified Organization

Ministry of Cooperation, Government of India

Personnel & Administration Division

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4-Siri Institutional Area,
Hauz Khas, New Delhi-110016 India
Website: www.ncdc.in

Dated: 07.03.2023

Vacancy Circular

Subject :- Filling up of 7 posts of Chief Director in Level-13 of pay matrix as per 7th CPC in the National Cooperative Development Corporation on deputation basis.

It is proposed to fill up 7 posts of Chief Director at various levels in National Cooperative Development Corporation (NCDC), a Statutory Corporation of Govt. of India under the Ministry of Cooperation on deputation basis as per following details :

S. No.	Name of the Post (Pay Level)	No. of Vacancies
1.	Chief Director (Training) (Level -13)	1
2.	Chief Director (MIS) (Level -13)	1
3.	Chief Director (Fisheries) (Level -13)	1
4.	Chief Director (Dairy) (Level -13)	1
5.	Chief Director (Cooperative) (Level -13)	1
6.	Chief Director (Banking/Agri-Credit) (Level -13)	1
7.	Chief Director (General) (Level -13)	1

2. **Eligibility Conditions, Period of deputation:** Details are at Annexure -I.
3. **Regulation of pay and other terms of deputation:** - The pay and allowances and other terms and conditions governing the deputation in respect of the selected candidate will be regulated under the provisions contained in the Department of Personnel & Training O.M.No:6/8/2009-Estt.(Pay-II) dated 17th June, 2010, as amended from time to time.
4. **Age-limit :** - The maximum age-limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.
5. Eligible and willing officers may apply through proper channel in the prescribed format **ATTACHMENT-I**. Cadre Controlling Authorities/Heads of Departments are requested to forward applications of eligible and willing officers whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:
 - i Application in prescribed proforma (**ATTACHMENT-I**).
 - ii Cadre Clearance Certificate from the Cadre Controlling Authority (**ATTACHMENT-II**).
 - iii Photocopies of the ACRs/ APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary to the Govt. of India and equivalent (**ATTACHMENT-II**).

- iv Statement giving details of Major/Minor penalties, imposed upon the officer, if any, during the last ten (10) years **(ATTACHMENT-III)**.
- v Vigilance Clearance/Integrity Certificate **(ATTACHMENT-III)**.

6. Since the vacancies are to be filled up on deputation basis, non-Government officials/private candidates are not eligible to apply.

7. The application along with required documents may be forwarded to Director (P&A), National Cooperative Development Corporation, 4, Siri Institutional Area, Hauz Khas, New Delhi-110016, **with in 45 days** from the date of the publication. **Applications not forwarded through proper channel or those received incomplete or without the requisite certificates and necessary documents will not be entertained.** Applicants are required to submit self-attested copies of requisite Educational Qualification Certificates along with Bio-data.

8. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


Enclosures: Annexure-I, II, III



A. S. Meena
Director - P&A

Copy for information and necessary action to:-

- i) All Ministries/ Departments of the Government of India. It is requested that the vacancies may please be given wide publicity in their attached and Subordinate Offices/ Cooperative organizations/ PSU/ Autonomous/ Statutory Organization under their administrative control.
- ii) Principle Secretary/Secretary - Finance/Cooperation/Fisheries/ Animal Husbandry & Dairy, All State Governments/Administration of All UTs.
- iii) All attached and Subordinate Offices Autonomous/Statutory Organizations/ Cooperative organisations of the Department of Agriculture, Cooperation & Farmers' Welfare.
- iv) All RD's - with the request that the vacancies may please be given wide publicity in all cooperative organizations/ PSU/ Autonomous/ Statutory Organization located in their states.
- v) Chief Director (MIS), NCDC, New Delhi for uploading in NCDC website.
- vi) Guard file/ Notice Board.



A. S. Meena
Director - P&A