



NCDC

Assisting Cooperatives. Always!

राष्ट्रीय सहकारी विकास निगम
NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
An ISO-9001:2015 Certified Organization
Ministry of Cooperation, Government of India
P&A Division

Tel.No. 011-26961930
Fax : 011-26961930, 26516032
E-mail: pna@ncdc.in

4-Siri Institutional Area,
Hauz Khas, New Delhi-110016 India
Website: www.ncdc.in

No.NCDC:4-2/2009-Admn.

Dated: 25/08/2021

CIRCULAR

ENGAGEMENT ON CONTRACT BASIS

The National Cooperative Development Corporation invites applications from willing and eligible retired employees of NCDC retired from the posts of Senior Assistant / Sr. Personal Assistant/Programme Officer/Private Secretary/Assistant Director/Senior Private Secretary /Deputy Director/Principal Private Secretary/Director having age not more than 63 years as on closing date for engagement of their services on contract basis in Delhi. The initial engagement will be for a period of six months which can be extended as per the requirement of NCDC.

2. The remuneration payable will be the last pay drawn with DA (basic pay and DA) less the Pension/annuity and or Superannuation benefits drawn per month. Pension value of employers contribution in CPF received will be reduced from remuneration payable. Pension value of employers contribution in CPF received to be calculated as per Annexure to Office Memorandum No,F.No.38/37/08-P & PW (A) dated 2nd September, 2008.

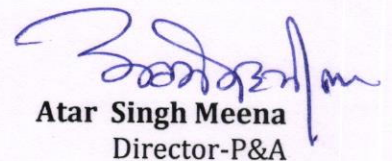
3. Transport Allowance will be payable per month @ Rs.3000/- for Group A retired officers & Rs. 1500/- for Group B retired officials. The personnel engaged will also be eligible for reimbursement of telephone expenses limited to Rs. 800/- per month.

4. The personnel engaged on contract basis will be eligible for 8 days of leave in a calendar year on a pro rata basis. Therefore, he/she shall not draw any remuneration in case of absence beyond 8 days (calculated on a pro rata basis). Also un-availed leave in a year shall not be carried forward to next calendar year. TA/DA will be admissible as per normal rules applicable to any serving officer of equivalent post in the NCDC while he/she is on tour.

5. NCDC reserves the right to accept or reject in part or in full or all responses without assigning any reasons whatsoever.

6. The last date for receipt of applications, in the prescribed format, is **02nd September, 2021 upto 5.30 p.m.** Applications received after due date/time will not be considered.

7. Applications, as per **Annexure-I**, may be sent to Director (P&A), National Cooperative Development Corporation, 4-Siri Institutional Area, Hauz Khas, New Delhi. The same can also be sent through e-mail at pna@ncdc.in.


Atar Singh Meena
Director-P&A

Application for engagement on contract basis in NCDC

Name	
Mother's/Father's /Husband's Name	
Date of birth	
Address for Correspondence	
Permanent Address	
Contact No./Nos.: Mobile:	
Email ID	
Date of retirement from NCDC	
Educational / Technical Qualification (S)	
Details of postings in NCDC	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in the advertisement and they are acceptable to me.

Date:

Signature of the Applicant