



NCDC

Assisting Cooperatives. Always!

राष्ट्रीय सहकारी विकास निगम

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION

An ISO-9001:2015 Certified Organization

A Statutory Corporation Under the Ministry of Agriculture & Farmers Welfare,
Government of India

P&A Division

Tel.No. 011-26961930
Fax : 011-26961930, 26516032
E-mail: ktcappa@ncdc.in

4-Siri Institutional Area,
Hauz Khas, New Delhi-110016 India
Website: www.ncdc.in

F.No.NCDC:4-1/2018-Admn.

Dated: 16/11/2020

CIRCULAR

ENGAGEMENT OF CONSULTANT ON PART-TIME CONTRACT BASIS

The National Cooperative Development Corporation invites applications from willing and eligible individuals for engagement of a Consultant on part-time contract basis for editorial services and content writing on remuneration @ Rs.3,000/- per day (limited to the actual number of days engaged based on need) initially for a period of six months, having :-

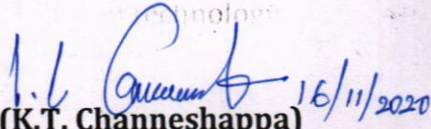
- a) PG/PG Diploma in English Journalism ; and
- b) 10-15 Years Experience in journalism and report writing in the areas relating to agriculture, public health, environment, culture, tourism, science and technology.

2. No other compensation apart from consolidated fee/remuneration will be admissible, even if a person attends office on holidays and work beyond normal office hours.

3. The details including eligibility criteria, terms of reference etc. are enclosed. NCDC reserves the right to accept or reject in part or in full or all responses without assigning any reasons whatsoever. Terms and Conditions of engagement are mentioned in **Annexure-I**.

4. The last date for receipt of applications, in the prescribed format, is **02/12/2020 upto 5.30 p.m.** Applications received after due date/time will not be considered.

5. Applications, as per **Annexure-II**, may be sent to Executive Director(P&A), National Cooperative Development Corporation, 4-Siri Institutional Area, Hauz Khas, New Delhi. The same can also be sent through e-mail at ktcappa@ncdc.in followed by hard copy.


(K.T. Channeshappa)
Executive Director(P&A)

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
Personnel & Administration Division

ANNEXURE-I

Terms and Conditions

1. Eligibility

1.1. PG/PG Diploma in English Journalism ; and

1.2. 10-15 Years Experience in journalism and report writing in the areas relating to agriculture, public health, environment, culture, tourism, science and technology.

2. Remuneration

2.1. Remuneration of Rs.3,000/- per day (limited to the actual number of days engaged based on need) will be paid to the Consultant on part-time contract basis.

2.2. Consultant shall **not** be entitled to any allowance such as DA, transport facility, residential accommodation, medical reimbursement, telephone etc.

2.3. Travelling allowance on tour, if any, shall be as per the entitlement of the person before retirement, not exceeding the scales / level of pay defined by the Government of India for the levels.

3. Engagement

3.1. The engagement of a Consultant (part-time) will be purely on contract basis and will not confer any right for regular appointment in NCDC or in its associated organisations.

3.2. The contract would initially be for a period of 06 months and may be further extended, subject to functional requirements, appraisal of the performance and medical fitness of the individual.

3.3. Part-time consultants will be hired on full day basis **subject to maximum of sixteen (16) days in a month.**

4. Drawal of Pension

4.1. A retired Government servant engaged as Consultant shall continue to draw pension and Dearness Relief on pension during the period of his/her engagement as Consultant.

4.2. The engagement as Consultant (part-time) shall not be considered as a case of re-employment.

5. Working Hours

5.1. The Consultant (part-time) shall be required to observe the normal office timings and may also be called upon to attend office beyond office hours including on Saturday, Sunday or any holiday in case of requirement.

B. L. Ganeshaiah
16/11/2020