



**NCDC**

*Assisting Cooperatives. Always!*

राष्ट्रीय सहकारी विकास निगम

**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION**

An ISO-9001:2015 Certified Organization

Ministry of Co-operation, Government of India

**P&A Division**

Tel.No. 011-26961930

Fax : 011-26961930, 26516032

E-mail: [asmeena@ncdc.in](mailto:asmeena@ncdc.in)

4-Siri Institutional Area,

Hauz Khas, New Delhi-110016 India

Website: [www.ncdc.in](http://www.ncdc.in)

F.No.NCDC:4-1/2018-Admn.

Dated: 19/01/2022

**CIRCULAR**

**ENGAGEMENT OF CONSULTANTS ON FULL-TIME CONTRACT BASIS**

The National Cooperative Development Corporation invites applications from willing and eligible individuals for engagement as Consultants on full-time contract basis on a monthly consolidated remuneration of Rs.75,000/- p.m., initially for a period of one year, having :

- a. Master Degree in Fisheries Science or Aquaculture or Zoology with specialization in Fisheries or Marine Biology or Industrial Fisheries or Aquaculture Engineering.
  - b. Minimum 3 years of experience in the field of formulation or implementation of Schemes or Projects in Aquaculture or Mari culture activities or Fisheries Post Harvest processing and value addition or Fisheries Trade or Research in Fisheries or Aquaculture with required knowledge of IT proficiency.
  - c. Experience of working with Fisheries Cooperatives/Federations/Farmer Producer Organizations will be added advantage.
2. No other compensation apart from consolidated fee/remuneration will be admissible, even if a person attends office on holidays and work beyond normal office hours.
3. The details including eligibility criteria, terms of reference etc. are enclosed. NCDC reserves the right to accept or reject in part or in full or all responses without assigning any reasons whatsoever. Terms and Conditions of engagement are mentioned in **Annexure-I**.
4. The last date for receipt of applications, in the prescribed format, is **31<sup>st</sup> January 2022 upto 5.30 p.m.** Applications received after due date/time will not be considered.
5. Applications, as per **Annexure-II**, may be sent to Director (P&A), National Cooperative Development Corporation, 4-Siri Institutional Area, Hauz Khas, New Delhi. The same can also be sent through e-mail at [pna@ncdc.in](mailto:pna@ncdc.in) followed by hard copy.

**Atar Singh Meena**  
Director-P&A

**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION  
(Personnel & Administration Division)**

**Terms and Conditions**

**1. Eligibility**

- 1.1 Master Degree in Fisheries Science or Aquaculture or Zoology with specialization in Fisheries or Marine Biology or Industrial Fisheries or Aquaculture Engineering.
- 1.2 Minimum 3 years of experience in the field of formulation or implementation of Schemes or Projects in Aquaculture or Mari culture activities or Fisheries Post Harvest processing and value addition or Fisheries Trade or Research in Fisheries or Aquaculture with required knowledge of IT proficiency.
- 1.3 Experience of working with Fisheries Cooperatives/Federations/Farmer Producer Organizations will be added advantage.

**2. Remuneration**

- 2.1. Remuneration of Rs.75,000/- per month (consolidated) will be paid to the Consultant on full-time contract basis.
- 2.2. Consultant shall not be entitled to any allowance such as DA, transport facility, residential accommodation, medical reimbursement, telephone etc.
- 2.3. Travelling allowance on tour, if any, shall be as per the entitlement of the person before retirement, not exceeding the scales / level of pay defined by the Government of India for the levels.

**3. Engagement**

- 3.1. The engagement of a Consultant (full-time) will be purely on contract basis and will not confer any right for regular appointment in NCDC or in its associated organisations.
- 3.2. The contract would initially be for a maximum period of one year and may be further extended on year-to-year basis, subject to functional requirements, appraisal of performance and medical fitness of the individual.

**4. Drawal of Pension**

- 4.1. A retired Government servant engaged as Consultant shall continue to draw pension and Dearness Relief on pension during the period of his/her engagement as Consultant.
- 4.2. The engagement as Consultant (full-time) shall not be considered as a case of re-employment.

**5. Working Hours**

- 5.1. The Consultant (full-time) shall be required to observe the normal office timings and may also be called upon to attend office beyond office hours including on Saturday, Sunday or any holiday in case of requirement.
- 5.2. The Consultant will mark his attendance in Biometric/AEBAS mandatorily failing which it may result in deduction of remuneration.

**6. Leave**

- 6.1. The full- time Consultant shall be entitled to avail EIGHT days of Leave in a calendar year with reimbursement on pro rata basis. Therefore, he/ she shall not draw any remuneration in case of his absence beyond EIGHT days in a year.
- 6.2. The un-availed leave in a calendar year can neither be carried forward to next calendar year nor be entitled for leave encashment.