

**TENDER NOTICE**  
**FOR**  
**PURCHASE OF LAPTOP**

**AT**

**National Cooperative Development  
Corporation**

**4 siri Institutional Area, Hauz Khas New Delhi- 110016**

**Web Site: <http://www.ncdc.in>**

**Cost of tender :- FREE**

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## Section-I

1. **Invitation of Bids:-** Sealed quotations are invited from reputed authorized dealers/distributors or showrooms for supply of the Laptop (as in Section-II) in the prescribed Performa at Section-IV, "Annexure-A" on Company Letter Head duly signed by the authorized Signatories.
2. **Earnest Money:-** Quotation must be submitted along with EMD of Rs. 1200/- ( Rupees One Thousand and Two Hundred Only.) in the form of DD of any Bank, drawn in favor of National Cooperative Development Corporation, Payable at Delhi/New Delhi. Quotations submitted without EMD are liable for rejection.
- 3 The firm submitting the quotation should attach the following documents:-
  - a. Copy of PAN Number
  - b. Copy of Service Tax Registration No.
  - c. Address proof of the established office in Delhi/NCR.

## Section-II

### 1. Technical Specification and Quantity:

**Make :LENOVO YOGA 900**

**QTY.: 1 Nos.**

Processor	Intel Core i7, 6560U Processor, 2.2 Ghz/2.21 Ghz with 4MB/6MB Cache or higher, IVY Bridge.
Memory	8GB, LP-DDR3 RAM or higher expandable upto 16 GB. 1600 Mhz
HDD	512 GB SSD PCIe
Display	13.3" QHD + LED Glossy Multi-Touch 3200*1800
Graphics	Integrated Intel HD Graphics
Wireless Connectivity	Integrated Wireless 802.11 a/c, Integrated Blue Tooth.
Keyboard	Key Board with Touch Pad
Expansion Port	2 USB, 10/100/1000 Gigabit Ethernet card, Stereo Headphone & other standard features.
Operating System	Microsoft Windows 10 Home preinstalled.
Power Supply	Li-Polymer battery with battery charger/adaptor.
Weight	Less than 1.5 kg
Warranty	Three Year comprehensive warranty/ As per OEM

### Section-III

#### I **General Terms and Conditions:**

- a). Validity period of offer One month.
- b). Quotation must be submitted along with EMD amount of Rs. 1200/- (Rupees One Thousand and Two Hundred only) in the form of DD of any scheduled commercial bank, drawn in favor of National Cooperative Development Corporation, payable at New Delhi. Quotations submitted without EMD are liable for rejection.
- c). Sealed quotations will be accepted at NCDC, Head Office, and New Delhi-110016 on 27/06/2017 upto 15 Hrs. and opened on 27/06/2017 at 15:30 Hrs.
- d). Supply to be made within Seven days from the date of issuance of Purchase order.
- e). 100% payment shall be made against supply, its installation & commissioning and on receipt of Goods receipt Note along with satisfactory report of supply and in good working condition.
- f). National Cooperative Development Corporation, New Delhi reserves the right to accept or reject any one or all the quotations without assigning any reason.

**II Particular/Profile of the firm**

1. Name of the Tendering firm
2. Office address in New Delhi/Delhi
3.
  - i) Telephone No.
  - ii) Mobile phone No.
  - iii) E-Mail
  - iv) Fax No.
4. Name/residential address/Phone No. of Contact person
5. PAN & TIN Number of Firm
6. Whether the firm proprietary/partnership
7. Details of dealerships obtained from different Manufacturers
8. Date of establishment of the firm
9. Total experience of the firm as supplier of computer items.

Signature and Stamp of the firm \_\_\_\_\_

Date:

Place:

For .....

(Authorized Signatories)

**Section-IV**

**(Annexure-A)**

NCDC: 2-4/2012-GA

To

The Chief Director,(Gen. Admin)  
National Cooperative Development Corporation  
4, Siri Institutional Area, Hauz Khas,  
New Delhi -110016.

Sir,

We have examined the tender for supply of One. No. of Laptop (LENOVO YOGA 900) with the specifications and warranty terms described at Section-II. Our rates for the item according to your specifications and terms are as under:

S.No.	Details of items	Qty.	Make/specifications	Unit cost	Tax (if any)	Total cost (Rs.)
1.	Laptop	1	As per Section-II			

Amount (In words): \_\_\_\_\_

Signature and Stamp of the firm \_\_\_\_\_

Date:

Place:

For .....

(Authorized Signatories)