

स्पीड पोस्ट द्वारा

दि. 12/12/18

रा. स. वि. नि.: 9-~~6~~<sup>2007</sup>/2010-सा.प्र./244-252

सेवा में,

संलग्नित लिस्ट अनुसार

**विषय :** रासविनि कार्यालय, 4, सीरी इंस्टिट्यूशनल एरिया, हौज़ खास नई दिल्ली में " आठवे तल पर स्थित लॉज में सोफे के नवीयन " के कार्य हेतु कोटेशन देने के सम्बन्ध में ।

महोदय

कृपया रासविनि कार्यालय ( 4, सीरी इंस्टिट्यूशनल एरिया, हौज़ खास नई दिल्ली) में " आठवे तल पर स्थित लॉज में सोफे के नवीयन " के कार्य हेतु अपनी सबसे कम दरों की बोली को अनुबंध-I के प्रोफार्मा में और अनुबंध-II की शर्तों के साथ संदर्भ में देवे।

आपके द्वारा भरी हुई दर सूची एक मुहरबंद लिफाफे में (लिफाफे पर कार्य के नाम के साथ), इस कार्यालय को दी. 08/12/18 को सांय 3.00 बजे तक प्राप्त हो जानी चाहिए।

सधन्यवाद।

भवदीय,

अभिषेक मेहता  
(अभिषेक मेहता)

उप निदेशक ( सिविल -सा. प्र )

MC

जारी, क.प्र.  
12/12/18  
सा.प्र.

संलग्नक: उपरोक्तानुसार।

No.NCDC:9-<sup>2007</sup>2/98-Genl.

**By Speed Post**

Dated: 1.2.18

To

As per list enclosed

Sub: Quotation for the work of renovation of sofa sets at 8<sup>th</sup> floor in NCDC,H.O. Building.

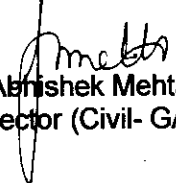
Sir,

Please quote your lowest rates for the work of renovation of sofa sets at 8<sup>th</sup> floor of N.C.D.C., H.O Building as above in the Performa as per annexure -I in context with the terms and conditions at Annexure II.

The Quotation in sealed cover super scribed with the name of work must reach the N.C.D.C.,H.O by 3.00 P.M on 08.01.2018.....

Thanking you,

Yours faithfully,

  
(Abhishek Mehta)  
Dy. Director (Civil- GA)

Encl: As Above

**Annexure-I**

**Performa for quoting rates**

| S. no. | Job Description   | Qty. | Unit | Rate | Amount (Rs.) |
|--------|---|------|------|------|--------------|
| 1      | Renovation of wooden sofa sets by :-  |      |      |      |              |
| a      | Removal of existing upholstery of seat and back along with cushions of seat and back with niwar etc. complete in all respects till the wooden frame appears clearly.  | 20   | Nos. |      |              |
| c      | Providing and fixing 4" cushion (40 density, ISI mark feather foam type) in seat of the sofa with necessary screws and accessories as required necessary.   | 20   | Nos. |      |              |
| d      | Providing and fixing 1" cushion (40 density, ISI mark feather foam type) in the back of sofa with necessary screws and accessories as required necessary.   | 20   | Nos. |      |              |
| e      | Fixing of new upholstery cloth on the seat & back of sofa and body as well and to finish complete in all respects till the satisfaction of the client. The work includes necessary wooden repairs required for full finishing, wherever the ply portion is worn out or not in a condition that it can be polished, is to be repaired and finished in all respects. (Note: Upholstery cloth to be supplied by the client free of cost) | 20   | Nos. |      |              |
| f      | Polishing work with Melamine polish to the existing sofa by repairing the base as is required and to give complete finishing to the satisfaction of the client.   | 20   | Nos. |      |              |
|        | Total(Rs.)  |      |      |      |              |

In words

(Authorised Signatory)

Name and Address  
of the Firm

\_\_\_\_\_

## ANNEXURE-II

### TERMS & CONDITIONS

- 1 The agency quoting for the said renovation work must visit the site and acquaint itself with the specifications of the work and type of work to be done.
- 2 The rates quoted against the items of renovation should be firm, keeping in view, the specifications and quantum of work to be done. The rates will be inclusive of all taxes, labour, materials, loading, unloading, hiring of any instrument (if required), cartage etc. at all levels, all complete. The price should be firm & final.
- 3 No advance will be given for the work. The payment shall be made after successful completion of renovation work and as per the quantity of items done, by cheque.
- 4 The agency should deposit an EMD of Rs.2,500/- (Rupees Two thousand and Five hundred only ) by Bank Draft drawn on any scheduled bank in favour of "**National Cooperative Development Corporation**" and payable at New Delhi. EMD will be refunded to unsuccessful supplier after the finalization of work (i.e. work award). EMD of the Successful bidder will be refunded after six months from the date of completion and will be retained as security deposit, subjected to no defect arousal during this period of six months, else will be refunded after all the defects pointed out have been rectified satisfactorily.
- 5 NCDC reserves the right of rejection any or all the quotations without assigning any reason thereof.
- 6 The renovation work shall be done as per consultation with Executive Director (Genl. Admin.) after issue of work award letter. The executing firm shall ensure that no damage is occurred to any of the instruments/systems at any stage of renovation work. If any damage occurs during renovation work, the executing firm shall repair the same at their own cost. If the firm is not able to execute the same, then the same will be accomplished by the Corporation and payment will be adjusted in executing firm's Account.
- 7 TDS(Tax Deducted at Source), GST and other statutory taxes as applicable will be deducted from the bills as per rules.
- 8 In case the work is not finished within 10 days from the date of instruction to carry out said work, work award order will be treated as cancelled and EMD will be forfeited. The renovation work contract can be terminated at any verge of time, if the services of the executing agency are not found satisfactory.
- 9 The quantity given in schedule of work may vary on either side & claim in this regard shall not be entertained.
- 10 In the event of any question dispute or difference arising between NCDC and the firm in connection with the contract for the work the same will be referred to the sole arbitration of the NCDC or his nominee. There will be no objection if the Arbitrator so appointed by NCDC is an officer of NCDC and that he has dealt with this matter relating to the contract

in question as part of his duty in NCDC or that he has expressed his views on all or any of the matter in dispute or difference. The award of the Arbitrator will be final and binding upon the parties of this contract. The venue of the Arbitration shall be Delhi,

(Authorised Signatory)

Name & address \_\_\_\_\_  
of the firm \_\_\_\_\_

**List of vendors**

1. M/s Irfan Furniture Works  
H.No. 3-A, Deen Pur ,Near Najafgarh  
New Delhi-110043
  
2. M/s R.D Enterprises  
H.No. 3-A, Near Gyanodaya Public School  
Najafgarh  
New Delhi-110043
  
3. M/s F.K Furniture Works  
B-66 ,Nanhey Park (Matiyala) ,  
Uttam Nagar ,New Delhi -110059
  
4. M/s Rahees Furniture Repair Works  
C-1/134 ,Chand Bagh ,Bhajan Pura Chowk,  
Yamuna Dairy Gali  
Delhi-110094
  
5. M/s Vikas Enterprises  
A-112 ,Mansa Ram Park ,Uttam Nagar  
New Delhi -59
  
6. M/s Chirag Furnishings  
New Delhi -110027
  
7. M/s Kamal furniture Works  
E-42, Sewak Park ,Uttam Nagar  
New Delhi -110059
  
8. M/s Snaudin .  
B-19 ,Gulab Bagh ,Hanuman Mandir Road  
Uttam Nagar  
New Delhi -110059
  
9. M/s Mohd. Zaheer  
236, Khichripur Village  
New Delhi -110090

10. M/s Vishwakarma Furniture works.  
A-146, W.H.S, Timber Market, Kirti Nagar,  
New Delhi-110015

11. M/s Wood Worth  
A1/35, W.H.S, Kirti Nagar,  
New Delhi-110015

12. M/s Shyam and Co.  
190, Patparganj gaon,  
Mayur vihar, Ph.-I,  
New Delhi