

राष्ट्रीय सहकारी विकास निगम
NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
(Personnel & Administration Division)

No. NCDC: 4-2/2016-Admn.

Dated: 02.12.2016

Sub: Advt. No. 1/2015 - Recruitment to the post of Personal Assistant in PB-1, Rs. 5200 - 20200/- with GP Rs.2400/- & Senior Personal Assistant in PB-2, Rs. 9300-34800/- with GP Rs. 4200/-.

Based on the performance in shorthand skill test conducted in the month of April 2016, NCDC had invited 03 candidates for the post of Senior Personal Assistant & 13 candidates for the post of Personal Assistant for computer skill test & typing test on 27.8.2016 at NCDC Head Office, New Delhi for recruitment to 8 posts (5-UR & 3-OBC) of Senior Personal Assistant and 4 posts (2-UR & 2-OBC) of Personal Assistant.

Recruitment to the post of Senior Personal Assistant (Sr.PA) in PB-2, Rs. 9300-34800/- with GP Rs. 4200/-.

2. All 03 shortlisted candidates invited for the computer skill test & typing test for the post of Sr. PA have qualified in the computer skill test & typing test. Based on the performance in the shorthand skill test, offers of appointment have been sent to the following 03 candidates :-

Sl. No.	Reg. No.	Name of candidate (Category)	Date of Birth	Category of vacant post against which considered
1	2	3	4	5
1	19439	Lalit Kumar (SC)	20.06.1990	UR
2	29260	Ravi Shankar Sahu (OBC)	23.11.1992	OBC
3	35285	Anjali Sharma (OBC)	07.12.1992	OBC

K.V. Narain

Recruitment to the post of Personal Assistant (PA) in PB-1, Rs. 5200 - 20200/- with GP Rs.2400/-

3. Out of 13 shortlisted candidates invited for the computer skill test & typing test, 11 candidates appeared in the tests of which the following 10 candidates have qualified in the tests :-

Sl. No.	Reg. No.	Name of candidate (Category)	Date of Birth
1	2	3	4
Candidates to be considered under UR quota			
1	28043	Ravi Shankar Sahu (OBC)	23.11.92
2	24189	Manish Kumawat (OBC)	28.01.92
3	35290	Anjali Sharma (OBC)	07.12.92
4	30632	Nikhil Chawla (UR)	29.11.89
5	32522	Namita Dhyani (UR)	04.09.92
6	30056	Tanvi Nagpal (UR)	10.08.89
7	28559	Pooja (UR)	04.04.92
Candidates to be considered under OBC quota			
1	9676	Geetanjali (OBC)	27.08.88
2	14833	Nijamuddeen Ansari (OBC)	14.10.92
3	29830	Ashok Chhipa (OBC)	25.04.88

4. As, out of the above 10 candidates, 02 candidates viz (i) Ravi Shankar Sahu & (ii) Ms. Anjali Sharma (S.No. 1 & 3 under UR category) have been selected for the post of Sr PA, offers of appointment for the post of Personal Assistant have been sent to candidates at Sl. No.2 & 4 under UR quota and Sl. No.1 & 2 under OBC quota.

K.V. Nagaraja Setty
(K.V. Nagaraja Setty)
Chief Director (P&A)