

Laxmanrao Inamdar National Academy for
Cooperative Research and Development

LINAC

TRAINING

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2019-20





राष्ट्रीय सहकारी विकास निगम

ISO 9001:2015 प्रमाणित संगठन

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION

An ISO 9001:2015 Certified Organisation

TRAINING CALENDAR 2019-20

**LAXMANRAO INAMDAR NATIONAL ACADEMY FOR
COOPERATIVE RESEARCH AND DEVELOPMENT
GURUGRAM, HARYANA**



NCDC

Assisting Cooperatives. Always !

Laxmanrao Inamdar National Academy for Cooperative Research and Development National Cooperative Development Corporation

About NCDC

The National Cooperative Development Corporation has the unique distinction of being the sole statutory organisation under the Federal Ministry of Agriculture & Farmers Welfare, Government of India. Set up under an Act of the Parliament in 1962, it functions as an apex financial and developmental institution devoted to the purpose of planning and promoting programmes for the production, processing, marketing, storage, export and import of agricultural produce, foodstuffs, industrial goods, livestock, certain other commodities and services on cooperative principles. It supports cooperatives in diverse fields apart from agriculture and allied sectors. It is an ISO 9001:2015 compliant organisation.

Headquartered at New Delhi, NCDC serves every State and Union Territory in India through its own network of 18 regional offices spread across India. NCDC has assisted various programmes benefitting around 76000 cooperatives in diverse sectors such as micro-finance, women's cooperatives, IT services including computerization, value enhancement processing, agriculture, organic farming, farm mechanization, horticulture, dairying, fisheries, poultry, sheep and goat, storage, jute, tea, cold chain, transport, processing, consumer and retail stores, agriculture inputs supply, hospitals, transport, hospitality, brand promotion, marketing, and, above all custom made training programmes for different stakeholders.

LINAC

NCDC set up its own training institution in 1985 through a World Bank project. Over the years, the training institute has become a major facility for training the cooperative sector professional in India and abroad. Building upon the strength of the training institution and to promote research and development in the cooperative sector, the Government of India upgraded the institute with a broader mandate for training, research and consultancy and renamed it as the Laxmanrao Inamdar National Academy for Cooperative Research and Development (LINAC) in February, 2018.

The Institution in its journey over the years has built up functional collaboration with premier national and international institutions and organisations like Centre for International Cooperation and Training in Agricultural Banking (CICTAB), International Cooperative Alliance (ICA), Network for Development of Agricultural Cooperatives in Asia and the Pacific (NEDAC), Vaikunth Mehta National Institute of Cooperative Management (VAMNICOM), National Horticulture Board (NHB), National Bank for Agriculture and Rural Development (NABARD), Warehousing Development and Regulation Authority (WDRA), National Institute of Agricultural Marketing (NIAM), National Institute of Agricultural Extension Management (MANAGE), National Federation of Urban Cooperative Banks (NAFSCUB) and Tribal

Cooperative Marketing Development Federation of India (TRIFED) for capacity development interventions. Recently LINAC organized technical sessions parallel to the General Assembly of the FAO / ILO promoted NEDAC in which organisations from 8 countries participated. Cumulatively the academy has trained 22878 personnel in 825 training programmes of which 150 programmes attended by 4831 personnel were organised under the Government of India assisted Rashtriya Krishi Vikas Yojna (RKVY) Capacity Building Project.

LINAC has its team of core faculty, panel of experts, subject / area specialists and practicing professionals from core areas of functioning of cooperative sector drawn from NCDC. The programmes are identified, designed and implemented based on systematic approach to training and the basic tenets of pedagogy.

LINAC is housed in a highly accessible and sprawling five-acre wi-fi enabled campus on the Delhi-Jaipur expressway near the Indira Gandhi International Airport. It has a state of the art infrastructure which includes air conditioned plenary halls, syndicate rooms, library, air conditioned hostel rooms with attached bath / toilet and dining facilities. LINAC is in the process of upgrading its infrastructure to make virtual classrooms and run e-learning courses. Other facilities include yoga hall, indoor and outdoor games and mini gymnasium.

LINAC Regional Centres

The Corporation with a view to extend the scope of LINAC and to focus on nurturing primary cooperatives has set up 3 regional training centres of LINAC, one each at Bhubaneswar, Gandhinagar & Hyderabad. As a part of its training calendar for the year 2019-20. LINAC shall organise 6 training programmes of one day duration at each of these 3 regional centres.

Contact

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**Laxmanrao Inamdar National Academy for Cooperative
Research and Development (LINAC)
Plot No-89, Sector-18, Institutional Area, Gurugram 122015,
Haryana, India.**

TRAINING CALENDAR 2019-20

SL.NO.	TRAINING PROGRAMME	TARGET GROUP	DURATION	NO.OF DAYS
APRIL, 2019				
1	Foundation Course	Newly Recruited officials of NCDC	1 April-26 April 2019	26
2	Organisation Behaviour and Communication Skills	Officials of NCDC, cooperative federations and other organisations	30 April-2 May, 2019	3
MAY, 2019				
3	Adopting Area Based Integrated Approach for Cooperative Development – An Experience of NCDC's ICDP Scheme in Indian Context	Officials/ Cooperative Personnel from Member Institutions of CICTAB from SAARC Countries	6 – 10 May, 2019	5
4	Management of Banking Operations in PACS	Managers of PACS in West Bengal	13 -24 May, 2019	12
5	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	21-22 May, 2019	2
6	Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies in Assam	27-31 May, 2019	5
JUNE, 2019				
7	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	6-7 June, 2019	2
8	Management of Cooperative Banking in DCCB	Managers of DCCBs of West Bengal	10-14 June, 2019	5
9	Strengthening Linkages between Primary Cooperatives and DCCBs	Managers/officials of Cooperative Bank/ Departments / Primaries under ICDP (at district HQ)	18-20 June, 2019	3
10	Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies	21-Jun-19	1
11	'Development of Managerial Skills for Agricultural Cooperatives and Rural Financing Institutions	Officials/ Cooperative Personnel from Member Institutions of CICTAB from SAARC Countries	24-28 June, 2019	5
JULY, 2019				
12	Management of Banking Operations in PACS	Managers of PACS in West Bengal	1 -12 July, 2019	12
13	Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies in Assam	15-19 July, 2019	5
14	Organisation Behaviour and Communication Skills	Officials of NCDC, cooperative federations and other organisations	16-18 July, 2019	3
15	Management of Cooperative Banking in DCCB	Managers of DCCBs of West Bengal	22-26 July, 2019	5
16	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, cooperative federations and other organisations	29-31 July, 2019	3

AUGUST, 2019				
17	Improving Work Performance	MTS of NCDC, federations & other organisations	1-2 August, 2019	2
18	Developing Operational & Business Management Skills	TSDDF Officials under Milch Animal Project	5-9 August, 2019	5
19	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	13-14 August, 2019	2
20	Management of Banking Operations in PACS	Managers of PACS in West Bengal	19-30 August, 2019	12
21	Strengthening Linkages between Primary Cooperatives and DCCBs (at district H.Q)	Managers/officials of Cooperative Bank/ Departments / Primaries under ICDP (at district HQ)	21-23 August, 2019	3
SEPTEMBER, 2019				
22	Consultancy & Guidance to Primary Agricultural Cooperative Societies under ICDP	Development Officers of ICDPs	2-27 September, 2019	26
23	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	16-17 September, 2019	2
24	Organisation Behaviour and Communication Skills	Officials of NCDC, cooperative federations and other organisations	18-20 September, 2019	3
OCTOBER, 2019				
25	Emerging Technologies and New Areas for Cooperative Development	DDs/ADs/POs of NCDC	3-4 October, 2019	2
26	Management of Cooperative Banking in DCCB	Managers of DCCBs of West Bengal	14-18 October, 2019	5
27	Developing Financial and HR Management Skills	TSDDF Officials under Milch Animal Project	21-25 October, 2019	5
28	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	30-31 October, 2019	2
NOVEMBER, 2019				
29	Management of Banking Operations in PACS	Managers of PACS in West Bengal	4-15 November	12
30	Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies in Assam	18-22 November	5
31	MDP on Dairy Operations	Officials of Meghalaya State Dairy Projects	25-29 November	5
DECEMBER, 2019				
32	Development of Business Opportunities, Required Mechanism and Management in MARKFEDs	Middle Level Managers of State Cooperative Marketing Federations & NAFED	2-6 December, 2019	5
33	Implementation of ICDP	Senior officers of PIA/PIT/SMOs for ICDPs	9 – 18 December	10
34	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	19-20 December, 2019	2
JANUARY, 2020				

35	Management Of Banking Operations in PACS	Managers of PACS in West Bengal	6-17 January, 2020	12
36	MDP on Dairy Operations	Officials of Meghalaya State/ Dairy Projects	20 – 24 January, 2020	5
37	Organisation Behaviour and Communication Skills	Officials of NCDC, cooperative federations and other organisations	27-29 January, 2020	3
38	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, Cooperative federations and other organisations	30-31 January, 2020	2
FEBRUARY, 2020				
39	Consultancy & Guidance to Primary Cooperatives under ICDP	Development Officers of ICDPs	3-28 February, 2020	26
40	Strengthening Linkages between Primary Cooperatives and DCCBs	Managers/officials of Cooperative Bank/ Departments / Primaries under ICDP (at district H.Q)	18-20 February, 2020	3
MARCH, 2020				
41	Management of Cooperative Banking in DCCB	Managers of DCCBs of West Bengal	2-6 March, 2020	5
42	ICDP Concept, Financing, Monitoring, Implementation & Possibilities	DCO/BCO/DAO/DCCB Managers	17-19 March, 2020	3
43	Organisation Behaviour and Communication Skills	Officials of NCDC, cooperative federations and other organisations	23-25 March, 2020	3

Note: The above dates are tentative. Organisations concerned must confirm dates and acceptance of nominations before sending participants to programme venue.

Summary of Training Calendar 2019-20

Sl. No.	Sector/Functional Areas	No. of Training Programmes
1.	Skills Upgradation Programme in Computers	8
2.	Cooperative Banking	9
3.	Integrated Cooperative Development Project	7
4.	Organisation Development	5
5.	Dairy Cooperatives	4
6.	Women in Cooperatives	4
7.	International Cooperatives	2
8.	Market Development	1
9.	General Management	3
A.	Total No. of Programmes	43
B.	Weaker Section Programmes (Out of A above)	
i.	Dairy Cooperatives	4
ii.	Women in Cooperatives	4
	Total	8

**Training Programme at Regional Centers
(2019-2020)**

Identifying Business Opportunities & Formulating Proposal for Financial Assistance from NCDC
(One day Training Programme for the BODs/Managers of Primary Cooperative Societies)

	Month	Bhubaneswar	Gujarat	Hyderabad
Quarter 1	April	-	-	-
	May	-	15 th May, 2019 16 th May, 2019	-
	June	-	-	12 th June, 2019 13 th June, 2019
Quarter 2	July	3 rd July, 2019 4 th July, 2019	-	-
	August	-	-	21 st August, 2019 22 nd August, 2019
	September	-	12 th Sept., 2019 13 th Sept., 2019	-
Quarter 3	October	-	-	-
	November	6 th Nov., 2019 7 th Nov., 2019	-	-
	December	-	23 rd Dec., 2019 24 th Dec., 2019	-
Quarter 4	January	-	-	15 th Jan., 2020 16 th Jan., 2020
	February	6 th Feb., 2020 7 th Feb., 2020	-	-
	March	-	-	-

Training Calendar 2019-20 – Month-wise

Sl.No.	Title	Target Groups	Duration (in days)	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
1	Foundation Course	Newly Recruited officials of NDCD	26	1-26											
2	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NDCD, cooperative federations and other organisations	2				29-31	13-14	16-17				30-31		
3	Organisation Behaviour and Communication Skills	Officials of NDCD, cooperative federations and other organisations	3	30-2			16-18		18-20				27-29		23-25
4	Adopting Area Based Integrated Approach for Cooperative Development – An Experience of NDCD's ICDP Scheme in Indian Context	Officials/ Cooperative Personnel from Member Institutions of CICTAB from SAARC Countries	5		6-10										
5	Management of Banking Operations in PACS	Managers of PACS in West Bengal	12		13-24		1-12	19-30			4-15		6-17		
6	Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NDCD, Cooperative federations and other organisations	2		21-22	6-7				30-31		19-20			
7	Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies in Assam	5		27-31		15-19				18-22				
8	Management of Cooperative Banking in DCCB	Managers of DCCBs of West Bengal	5			10-14	22-26			14-18					2-6
9	Strengthening Linkages between Primary Cooperatives and DCCBs	Managers/officials of Cooperative Bank/ Departments / Primaries under ICDP (at district HQ)	3			18-20		21-23						18-20	

Sl.No.	Title	Target Groups	Duration (in days)	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
10	Governance and Business Development in Cooperatives	Women Directors/Managers of Cooperative Societies	1			21									
11	Development of Managerial Skills for Agricultural Cooperatives and Rural Financing Institutions	Officials/Cooperative Personnel from Member Institutions of CICTAB from SAARC Countries	5			24-28									
12	Improving Work Performance	MTS of NCDC, federations & other organisations	2				1-2								
13	Developing Operational & Business Management Skills	TSDDF Officials under Milch Animal Project	5				5-9								
14	Consultancy & Guidance to Primary Agricultural Cooperative Societies under ICDP	Development Officers of ICDPs	26						2-27					3-28	
15	Emerging Technologies and New Areas for Cooperative Development	DDs/ADs/POs of NCDC	2							3-4					
16	Developing Financial and HR Management Skills	TSDDF Officials under Milch Animal Project	5							21-25					
17	MDP on Dairy Operations	Officials of Meghalaya State Dairy Projects	5								25-29		20-24		
18	Development of Business Opportunities, Required Mechanism and Management in MARKFEDs	Middle Level Managers of State Cooperative Marketing Federations & NAFED	5									2-6			
19	Implementation of ICDP	Senior officers of PIA/PIT/SMOs for ICDPs	10									9-18			

Market Development													
Development of Business Opportunities, Required Mechanism and Management in MARKFEDs	Middle Level Managers of State Cooperative Marketing Federations & NAFED										2-6		

SECTOR/AREAS OF TRAINING	TARGET GROUPS	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
International Cooperatives													
Adopting Area Based Integrated Approach for Cooperative Development – An Experience of NCDC’s ICDP Scheme in Indian Context	Officials/ Cooperative Personnel from Member Institutions of CICTAB from SAARC Countries		6-10										
‘Development of Managerial Skills for Agricultural Cooperatives and Rural Financing Institutions	Officials/ Cooperative Personnel from Member Institutions of CICTAB from SAARC Countries			24-28									
Women in Cooperatives													
Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies in Assam		27-31		15-19				18-22				
Governance and Business Development in Cooperatives	Women Directors/ Managers of Cooperative Societies			21									
Skills Upgradation Programme in Computers													
Skills Clinic on Microsoft Word, Excel & Powerpoint	Officials of NCDC, cooperative federations and other organisations		21-22	6-7	29-31	13-14	16-17	30-31		19-20	30-31		
Organisation Development													
Organisation Behaviour and Communication Skills	Officials of NCDC, cooperative federations and other organisations	30-2			16-18		18-20				27-29		23-25

<u>General Management</u>													
Improving Work Performance	MTS of NCDC, federations & other organisations					1-2							
Emerging Technologies and New Areas for Cooperative Development	DDs/ADs/POs of NCDC							3-4					
Foundation Course	Newly Recruited officials of NCDC	1-26											

